

NOTICE TO BIDDERS

NEW LEBANON COMMUNITY CENTER BUILDING HEAT PUMPS INSTALLATION
523 County Route 20
TOWN OF NEW LEBANON
COUNTY OF COLUMBIA

NOTICE IS HEREBY GIVEN that the Town of New Lebanon, NY is seeking bids for 6 Super High Efficiency Heating, Cooling, Dehumidification, and Air Purification Mitsubishi heat pumps fully installed as indicated below. The Town of New Lebanon invites sealed bids for this work. The bid is for supplying and installing the heat pumps, and must include delivery, installation and full set up including electrical connections as well as applying for all available NYSERDA rebates and discounts which should be deducted in the final project cost. Applicants must be an accredited NYSERDA contractor to qualify.

The bid shall include all necessary equipment, parts, labor, materials, etc. for the Community Center and shall include, minimally, the following:

Mitsubishi Smart Multi ODU (MXZ-SM48NAMHZ2-U1) – 2 units
M-Series 24,000 BTU Wall Mount (MSZ-GS24NA-U1) - 3 units
M-Series 18,000 BTU Wall Mount (MSZ-GS18NA-U1) - 1 units
M-Series 9,000 BTU Wall Mount (MSZ-GS09NA-U1) - 2 units

- Provide line voltage between condensing units and main breaker panel. Linesets, line hide, R-410a refrigerant, drain provision
- 12-year parts and compressor warranty
- 3-year labor warranty
- Optional Wi-Fi capability

- The above is to be performed in accordance with the manufacturer's recommendation, the requirements of the NEC and NFPA as applies to such installations, and, any/all related building codes. The intent is to have functioning heat pumps (with a 12-year parts and compressor warranty & 3-year labor warranty) that will service the Community Center building.

PLEASE NOTE: New York State Prevailing Wage Rates must be met/used as this is a public project. NYSERDA will only consider solar contractors who are part of the NY-Sun program.

Insurance:

Simultaneously with the execution of the contract, the Contractor shall provide, at his/her own cost and expense, proof of the following insurance to the Town, in the form of a Certificate of Insurance:

- a) Statutory Worker's Compensation coverage, in compliance with the Compensation Law of the State of New York.
- b) General Liability Insurance coverage in the comprehensive general liability form, including blanket contractual coverage for the operation of the program under the Agreement in the amount of \$1,000,000.00 each occurrence and \$2,000,000.00 General Aggregate. The Town must be listed as additional insured.
- c) Automobile Liability Insurance coverage for all owned, leased or non-owned vehicles in the

amount of \$1,000,000.00 per occurrence. This insurance shall include coverage for bodily injury and property damage. The Town must be listed as additional insured.

Prior to cancellation or material charge in any policy, a thirty (30) day notice shall be given to the Town Clerk by registered mail, return receipt requested, at the address listed below:

Town of New Lebanon, NY Marcie Robertson, Town Clerk,
14755 State Route 22 North
PO Box 328
New Lebanon, NY 12125

Upon receipt of such notice, the Town shall have the option to cancel the agreement without further expense or liability to the Town or to require the Contractor to replace the canceled insurance policy or rectify any material change in the policy or to purchase insurance coverage itself and charge-back the Contractor, so that the insurance coverage required is maintained continuously throughout the terms of the agreement in the form and substance acceptable to the Town. Failure of the Contractor to take out or maintain, or the taking out or maintenance of any required insurance shall not relieve the Contractor from any liability under the Contract, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

All property losses shall be made payable to and adjusted with the Town.

All insurance policies referred to above shall be underwritten by companies authorized to do business in the State of New York and acceptable to the Town.

In the event that claims in excess of these amounts are filed by reason on any operations under the agreement, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Contractor until such time as the Contractor shall furnish such additional security concerning such claims as may be determined by the Town.

The work shall be substantially completed within 90 calendar days of the date of the Notice to Proceed.

Bids will be received by the Town Clerk of the Town of New Lebanon, NY, Town Hall, 14755 Route 22 North, New Lebanon, NY 12125 until 12:00 PM on December 30, 2024 at which time and place they will be publicly opened and read aloud, with the contract being awarded, if acceptable, at the Year End Meeting of the Town Board on December 30, 2024 at 14755 Route 22, New Lebanon, NY 12125.

All interested Bidders are encouraged, welcomed and urged to visit the site during the allotted time below. A project representative from the Town of New Lebanon will be available on December 26, 2024 from 2:00 PM to 3:00 PM to discuss the project and answer questions.

Questions can be directed to the Town Clerk during the Clerk's business hours of Monday, Wednesday, Thursday, and Friday from 9:00 am to 5:00 pm. There are no bid documents. All bids must include a non-collusive bidding certificate which can be obtained from the Town Clerk's office by emailing townclerk@townofnewlebanon.com.

The Town of New Lebanon Town Board expressly reserves the right to waive any irregularities in or to accept any bid or to reject any and all bids or to award on any or all items.

No bidder may withdraw his/her bid within twenty-five (25) days after the actual date of the bid opening.

By order of the Town Board, Town of New Lebanon, New York.

By: Marcie Robertson
Town Clerk
Town of New Lebanon, NY
12/13/2024