

**MINUTES OF THE SPECIAL MEETING OF  
THE TOWN BOARD OF THE TOWN OF NEW LEBANON  
HELD ON OCTOBER 8, 2024**

**Present:** Tistrya Houghtling, Supervisor  
Elizabeth Kroboth, Councilmember  
Steve Powers, Councilmember  
Craig Skerkis, Councilmember  
Susan Tipograph, Councilmember

**Recording Secretary:** Marsha (Marcie) Robertson, Town Clerk

**Others Present:** Sharon Powers, IT Website Support, QOL, & ZBA Member  
Peg Munves, CAC Co-Chair  
Ted Salem, ZBA Member & ZRC Chair  
Stacey Breads, Playground Design Committee  
Beth LaGrange, Playground Design Committee  
Mary Young, NL Rep to CC Office For the Aging & Traffic Safety  
Bruce Shenker, NL Rep to CC Env. Mgt. Council  
Josh Young, Planning Board Member, BEDC & Shaker Preservation Committee Chair  
Don Adams, Creighton Manning  
Members of the Public

**CALL TO ORDER:**

The special meeting was called to order at 5:30pm by Supervisor Houghtling. The meeting was held in person at the New Lebanon Town Hall, 14755 State Route 22 North, New Lebanon, NY 12125 with members of the public also being able to view the meeting at the following link: [https://townhallstreams.com/towns/new\\_lebanon\\_ny](https://townhallstreams.com/towns/new_lebanon_ny)

**EXECUTIVE SESSION:**

A motion was made by Supervisor Houghtling to enter an Executive Session at 5:30pm to discuss the medical, financial, credit or employment history of a particular person/corp., or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension, and to invite the three applicants for Summer Camp Director at various times into the Executive Session. The motion was seconded by Councilmember Skerkis.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Kroboth -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Aye
Councilmember Skerkis -	Aye

A motion was made by Supervisor Houghtling to exit the Executive Session at 6:14pm. The motion was seconded by Councilmember Tipograph.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Kroboth -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Aye
Councilmember Skerkis -	Aye

Supervisor Houghtling reported, the board is not taking any action but she wanted to acknowledge publicly, they had three applicants for the Summer Camp Director position, and the board liked all three. The board has decided to go with a Co-Director model with three Directors as opposed to a Director and two assistants like last year. With this change to a Co-Director model, three responsible adults and a few less counselors, it will actually be a savings for the overall cost of staffing the Summer Youth Program. The Co-Directors will be officially appointed at the Organizational Meeting in January of 2025.

**ADJOURNMENT:**

A motion was made by Supervisor Houghtling, to adjourn the special meeting at 6:16pm. The motion was seconded by Councilmember Tipograph.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Kroboth -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Aye
Councilmember Skerkis -	Aye

***Respectfully submitted,***

Marcie Robertson  
New Lebanon Town Clerk