# Town of New Lebanon

**Resolution #20, 2021**

**Adoption of Town of New Lebanon Fee Schedule**

**June 8, 2021**

At a regular meeting of the New Lebanon Town Board, held at the New Lebanon Firehouse (LVPA), 523 State Route 20, New Lebanon, NY and on town hall streams, duly called and held on the 8th day of June, 2021, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling

Seconded by Councilmember Rasmussen

***ADOPTION OF REVISED FEE SCHEDULE***

WHEREAS, the Town Board of the Town of New Lebanon deems it to be in the public interest to amend the Town’s existing fee schedule;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves and adopts the Town of New Lebanon Fee Schedule, a copy of which is annexed hereto; and

BE IT FURTHER RESOLVED, that the Town of New Lebanon Fee Schedule as annexed hereto and adopted hereby shall supersede all previous fee schedules of the Town of New Lebanon to the extent same is inconsistent therewith; and

BE IT FURTHER RESOLVED, that the Town Clerk shall maintain a copy of this Resolution and the fee schedule adopted hereby, and shall make same available for copying and inspection in accordance with law and as the Town Board may direct.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Jesse Newton Absent

Councilmember Norman Rasmussen Aye

Councilmember Deborah Gordon Aye

Councilmember John Trainor Aye

Supervisor Tistrya Houghtling Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: June 8, 2021

Marcie Robertson

Town Clerk

Town of New Lebanon

**Town of New Lebanon**

**Fee Schedule**

**Fees Derived from Code**

The fees referred to in the Code sections enumerated below shall be as follows:

**Chapter 71, Animals**

|  |  |  |  |
| --- | --- | --- | --- |
| **Single-Year Application** | **Application Fee/**  **Senior Citizen Discount** | **Mandatory Surcharge** | **Total Fee/With Senior Citizen Discount** |
| For each dog that is spayed or neutered | $6.50/5.50 | $1 | $7.50/$6.50 |
| For each dog that is unsprayed or unneutered | $12.50/$10.50 | $3 | $15.50/$13.50 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Optional Three-Year License (When Qualified)** | **Application Fee** | **Mandatory Surcharge** | **Total Fee** |
| For each dog that is spayed or neutered | $12.75 | $3 | $15.75 |
| For each dog that is unsprayed or unneutered | $23.55 | $9 | $32.55 |

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| --- | --- | --- | --- | --- |
|  |  | |  | |
| **Impoundment Fees: Seizure Fee + Shelter Fee + Emergency Veterinary Costs/Expenses** | | | | | | | | | | | | |
| Seizure Fee |  | |
| First Offense in 1 year period | | | | $20 | |  | | |
| Second Offense in 1 year period | | | | $30 | |  | | |
| Each Offense Greater than 2 in 1 year period | | | | $50 | |  | | |
| Shelter Fee | |  | | | | | | | |  |
| Per day fee (first ten days) | | $35/day | | | | |  |
| After tenth day, add’l flat fee | | $300 | | | | |  |
| \*\*\*Any impoundment fees not paid to C-G Humane Society shall be remitted to the Town\*\*\* | | | | | | | | | | | |
|  | | | | | | | | | | | |

**Chapter 81, Building Code Administration**

|  |  |  |
| --- | --- | --- |
| **§ 81-4K** | **Building Permits** |  |
|  | Roofing Permit | $50.00 |
|  |  |  |
|  | Heating Appliance Installation Permit | $50.00 |
|  |  |  |
|  | New Electric Service Installation Permit | $50.00 |
|  |  |  |
|  | Demolition Permit | $35.00 |
|  |  |  |
|  | Driveway Permit (for driveways regulated under Uniform Building and Fire Prevention Code) | $50.00 |
|  |  |  |
|  | All Other Building Permits | Depends on cost; $50 minimum |
|  |  |  |
|  | Cost of up to $2,000 | $50 |
|  |  |  |
|  | Cost above $2,000 | $50.00, plus $4.00 per $1,000 of additional estimated cost or fraction thereof |
|  |  |  |
| **§ 81-4I** | **Renewals of Building Permits** |  |
|  | First Renewal (12 months) | $50.00 |
|  |  |  |
|  | Second Renewal (Additional 12 months) | 50% of original permit fee; $50.00 minimum |
|  |  |  |
|  | Additional Renewals (Each additional 12 months) | 50% of original permit fee, plus 5% of original permit fee for each renewal obtained beyond first 2 renewals;  $50.00 minimum |
|  |  |  |
| **§ 81-5D** | **Special Inspection** | **$50.00** |
|  |  |  |
| **§ 81-7F** | **Certificates of Occupancy** |  |
|  |  |  |
|  | Single-Family and Two-Family Residential | $50.00 |
|  | All Other Structures/Occupancies | Depends on project cost |
|  | Project cost of up to $100,000 | $100.00 |
|  | Project cost of more than $100,000  but not more than $150,000 | $150.00 |
|  | Project cost of more than $150,000 | $200.00 |
|  |  |  |
| **§ 81-10G** | **Operating Permit** | **$100.00** |
|  |  |  |
| **§81-11D** | **Firesafety/Property Maintenance Inspections** | **$50.00 per unit (i.e., per tenant space, per building, etc.)** |
|  |  |  |
| **§81-13B** | **Certificate of Occupancy/Compliance Search** | **$50.00** |

**\*\*Tenant Occupancy Verification Fee listed below under additional fees\*\***

**Chapter 88, Campgrounds**

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| --- | --- | --- |
| **§ 88-5C** | **Camping ground license fees** |  |
|  | At the time of application for the permit | $25 |
|  | Upon issuance of the license | $5 per site based upon the maximum number of sites shown in the application |
|  | Minimum fee | $25 |

**Chapter 101, Entertainment, Public**

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| **§ 101-12** | **License application fee** | **$200** |

**Chapter 129, Junkyards**

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| **§ 129-5A** | **Application/Renewal** | **$100** |

**Chapter 145, Mobile Home Parks**

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| **§ 145-7** | **Mobile home park license fees** |  |
|  | At the time of application for the permit | $25 |
|  | Application/Renewal | $20 per site |

**Chapter 152, Parks and Recreation**

|  |  |  |
| --- | --- | --- |
| **§ 152-3** | **Pavilion rental fee** |  |
|  | Resident | $50 |
|  | Nonresident | $150 |
|  |

**Chapter 179, Subdivision of Land**

|  |  |  |
| --- | --- | --- |
| **§ 179-6A(7) and C** | **Application for minor subdivision** | **$100 plus $50 per lot** |
| **§ 179-8A** | **Application for major subdivision** | **$500 plus $50 per lot** |

**Chapter 185, Taxation**

|  |  |  |
| --- | --- | --- |
| **§ 185-1** | **Charge for mailing second (or subsequent) notices** | **$2** |

**Chapter 205, Zoning**

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| --- | --- | --- |
| **§ 205-11B** | **Zoning Permit Application** | **$25.00** |
| **§ 205-11C** | **Certificate of Zoning Compliance** | **$50.00** |
|  |  |  |
| **§ 205-12C** | **Appeals to ZBA (including interpretations, use variance, and area variance applications)** | **$35.00** |
|  |  |  |
| **§ 205-13C** | **Special Use Permit Application** | **$50.00** |
|  |  |  |
| **§ 205-14E** | **Site Plan Application** | **$50.00** |
|  |  |  |

**Additional Fees**

| **Subject** | **Fee** |
| --- | --- |
| Tenant Occupancy Verification Fee | $25 |
| Marriage license (see Domestic Relations Law § 15) | $40 |
| Marriage transcript | $10 |
| Death transcript | $10 |
| Birth transcript | $10 |
| Individual Town Code chapters and individual ordinances | $5 per booklet plus $0.50 per page to a maximum fee of $25 per booklet |
| Town History books | $15 |
|  |  |
| Comprehensive Plan copies |  |
| Color copy | $35/copy |
| Black-and-white copy | $25/copy |
| Summer Youth Program[[1]](#footnote-1),[[2]](#footnote-2),[[3]](#footnote-3) |  |
| Early registration fees (applicable where final payment is received by June 15) |  |
| Resident (Town taxes paid to New Lebanon) |  |
| 1 child | $480/season |
| 2 children | $720/season |
| 3 children | $882/season |
| 4 or more children | $1002/season |
| Local nonresident (Town taxes not paid to New Lebanon; school taxes paid to NLCSD) |  |
| 1 child | $810/season |
| 2 children | $1,200/season |
| 3 children | $1,620/season |
| 4 or more children | $1,920/season |
| Nonresident (Town taxes not paid to New Lebanon; school taxes not paid to NLCSD) |  |
| Per child | $1,620 |
| Registration Fees (applicable where final payment is not received by June 15) |  |
| Resident (Town taxes paid to New Lebanon) |  |
| 1 child | $600/season |
| 2 children | $900/season |
| 3 children | $1,102/season |
| 4 or more children | $1,252/season |
| Local nonresident (Town taxes not paid to New Lebanon; school taxes paid to NLCSD) |  |
| 1 child | $1,013/season |
| 2 children | $1,500/season |
| 3 children | $2,025/season |
| 4 or more children | $2,400/season |
| Nonresident (Town taxes not paid to New Lebanon; school taxes not paid to NLCSD) |  |
| Per child | $2,025 |
| Swim Program Fees | $40 per session  $70 for two sessions |
| Returned check[[4]](#footnote-4) | $20 |

1. Additional fees will be charged for on-site and off-site programs and field trips. These fees will be set by the Summer Youth Camp Director based on the cost of the program or field trip. [↑](#footnote-ref-1)
2. Registration fees will be waived for children of Town of New Lebanon employees. [↑](#footnote-ref-2)
3. Registration fees must be paid for the entire season. Participation for only part of the season will not result in discounted registration fee. [↑](#footnote-ref-3)
4. Said fee will be charged for all checks returned by a financial institution for nonpayment (such as “insufficient funds”; “uncollected funds”; etc.) and notice thereof will be prominently posted in any place where payments are accepted and will be included on any application for which checks are accepted as payment. [↑](#footnote-ref-4)