

EXHIBIT A

motion to appoint Michelle Bienes to the Comprehensive Plan Committee.
Councilmember Newton seconded the motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Newton -	Aye
Councilmember Trainor -	Aye

Highway Grader:

The prior board went out to bid on a used grader because there was a really good deal on a 2015 John Deere with only two thousand, eight hundred fifty hours on it. We did receive one bid from Pittsfield Lawn & Tractor (PLT) for \$159,900.00. Councilmember Newton stated that we weren't necessarily looking for a grader this year but the offer made to us is \$40,000.00 less than PLT has it listed for right now. This grader is one that we have been looking for. The grader we have now is a 1988, thirty two years old, well over the recommended replacement, depending on who you talk to its either twelve or fourteen years for a large piece of equipment like the grader. We have put quite a bit of money into our current grader on repairs. Councilmember Newton is making the recommendation that we apply the \$20,000.00 that we already have set aside for the purchase of a grader and look into a bond for the balance owed. Supervisor Houghtling asked where in the budget we would find the extra money? Councilmember Newton stated that if we bond out the grader, we can set aside the \$20,000.00 that has been set aside for the purchase of a grader we can use that for the first payment. Highway Superintendent Winestock stated that a new grader would cost about \$400,000.00. This grader is basically what he is looking for at a much lower price of \$159,000.00. Councilmember Newton stated that there is still some value in the old grader, when PLT was here they said there is about \$25,000.00. We could auction the 1988 grader. Councilmember Rasmussen asked what the cost was for a bond? Supervisor Houghtling stated that it is about \$2,500.00 for the attorney fees and approximately \$3,500 for interest. Councilmember Rasmussen asked Highway Superintendent Winestock when is the next piece of equipment he is expected to need? Can he go five more years without any more equipment? Councilmember Newton stated that we have already set aside \$50,000.00 for a new backhoe in 2020. Highway Superintendent Winestock stated that it's really hard to tell, you never really know. Ideally he would like to replace the smaller trucks about every three years and the large trucks about every twelve years. Supervisor Houghtling stated that she is very fiscally conservative but she agrees that the grader is in need of replacement and that this a definitely a great deal. Councilmember Rasmussen asked Councilmember Newton if he had any idea of when they would have a first draft of the asset management plan? Councilmember Newton stated hopefully by next month.

Councilmember Newton made a motion to have Supervisor Houghtling draft a letter of intent to Pittsfield Lawn and Tractor (PLT) for the purchase of the 2015 John Deere Motor Grader Model #772G with funds to be used from money set aside from our 2020 budget

planning and to go out for bond information. Councilmember Rasmussen seconded the motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Newton -	Aye
Councilmember Trainor -	Aye

Music In The Park:

For the past three years, Doug Banker has been volunteering to coordinate music in the park, unfortunately he no longer has the time to do this. Supervisor Houghtling acknowledged and thanked Doug Banker for his countless hours of volunteer work to ensure the success of this event and presented him with a Certificate of Appreciation. Supervisor Houghtling stated that we are in need of someone to take care of the music piece, the Recreation Commission she thinks can take on the set up and the food and drink vendors. Monte Wasch volunteered to take over Doug's role in music in the park.

Behan:

Supervisor Houghtling remembers past Supervisor Teal talking about this grant that we were owed. Supervisor Houghtling called Behan to follow up and confirmed that yes they do owe us a grant. Behan is looking into the specifics of what the grant can be used for and will get back to us. Supervisor Houghtling suggested a skate park. Councilmember Newton agreed that a skate park would be a great idea.

A motion was made by Councilmember Newton, seconded by Councilmember Trainor and approved unanimously authorizing Supervisor Houghtling to work with Behan to see what is available for grants for a skate park.

NEW BUSINESS:

Highway 284 Agreement:

Supervisor Houghtling asked Highway Superintendent Winestock if he knew what roads he would be working on. Highway Superintendent Winestock expressed his concerns and disagreement with the Highway 284 Agreement. Supervisor Houghtling did reach out to the Association of Towns with his questions and they said that Highway Superintendents go based on last year's figures from CHIPS, Extreme Winter and Pave NY and then when the state budget comes out they amend it by resolution. We are to take our best estimation of what roads will need repair and if that change the Highway Superintendent will just go to the Board and ask for the changes. Supervisor Houghtling stated that the State Law says we are not allowed to authorize any payments out of the highway accounts without having the signed Highway 284 Agreement. Supervisor Houghtling will work with Highway Superintendent Winestock to complete the agreement.

**MINUTES OF THE SPECIAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON JANUARY 21, 2020**

Present: Tistrya Houghtling, Supervisor
Jesse Newton, Councilmember
Norman Rasmussen, Councilmember
Deborah Gordon, Councilmember
John Trainor, Councilmember

Recording Secretary: Marsha “Marcie” Robertson, Town Clerk

Others Present: Jeff Winestock, Highway Superintendent
Kevin Smith Sr., NL Rep to Emergency Mgmt. & CC Traffic
Safety Council

CALL TO ORDER:

The special meeting was called to order at 2:00pm by Supervisor Houghtling.

HIGHWAY GRADER:

Supervisor Houghtling stated that she spoke to the bond attorney. She was told we were not supposed to authorize the purchase of the highway grader without the bond resolution. The attorney told Supervisor Houghtling to contact Attorney Tingley as far as what to do. A motion needs to be made amending the prior motion made at last Tuesday's meeting that accepted the bid on the basis that a mistake of procedure was made, make the bid award contingent on adoption of and subject to terms of the bond resolution and then we can adopt the bond resolution.

Supervisor Houghtling stated before doing this she wanted to go over a couple of different options. For the bond resolution it either had to be five years or ten years, with the ten year bond, we can do anything under ten years. We can do a seven or eight year loan, these bond resolution are ten year bonds because the five year bond was a little steep on the annual payment. A seven year bond is a 1.89% interest rate, an eight year bond is a 1.99% interest rate and a ten year bond is 2.19% interest rate. The \$162,900 is with the \$3,000 for the bond council. We have \$20,000 in the budget in DA-9950.9 for the highway grader, so if we put that \$20,000 down, we are financing \$142,900. Estimated with those interest rates on a seven year bond, it would be about \$23,000 a year and on an eight year it would be \$20,500 a year. Once we pass the bond resolution the bank will give us exact options. We can't do anything after we pass this until thirty days. Then we will have the option to enter into financing. So today is not deciding the term of the loan, this is just stating up to ten years of a bond. Once those thirty days have past, then we will have from the bank exact payment and interest rate amounts and then we can decide from there.

Councilmember Trainor stated that we aren't committing to a ten year today. Supervisor Houghtling stated that we are not committing to a ten year bond but by passing the ten year bond resolution, we can do up to ten years. So we can do anything in between five and ten. She just wanted to have an idea of what those would look like. The only thing we have to decide today is are we putting the \$20,000 down or not. There are two different bond resolutions in your packet because if we put the \$20,000 down we are only doing a bond for \$142,900 versus \$162,900. Highway Superintendent Winestock stated that he thinks we had planned on taking the \$20,000 out with the resolution. Supervisor Houghtling stated that there were just a few things missing from the resolution, like the account code. Councilmember Gordon asked if there was any reason not to apply the \$20,000. Supervisor Houghtling stated not that she could think of. Supervisor Houghtling did include in the board packets the past bonds because she was wondering why the bond payments would be so high. The past bonds that we took out were for \$82,000 and \$50,000, so the cost of this is already so much higher, we've never had to do permissive referendum or go more than five years because the prior bonds have been lesser amounts. If we can do the \$20,000 down and get it down to the \$142,900 Supervisor Houghtling thinks that's the way to go.

Councilmember Trainor stated that he thinks they discussed that but didn't officially approve it. Councilmember Newton stated the other thing that they discussed was selling the existing grader, the Champion, and whatever they get for it could be put towards the new grader. Supervisor Houghtling stated that one thing that's important to note as well is that the current two bonds that we have, have payments this year and next year. This new bond for the grader won't have a payment until next year, so we won't have to worry about this year's budget, but for 2021, we will then have three bond payments whereas our budget typically has two. Councilmember Newton's idea, which Supervisor Houghtling thinks is a great idea, if we get \$20,000 or \$25,000 for the existing Champion grader, we can actually earmark that for 2021's payment, so that in 2022 we are back to two payments, so that the budget stays neutral. Councilmember Newton asked if you can make balloon payments on a bond? Supervisor Houghtling stated she did not know the answer to that.

Supervisor Houghtling stated that everyone is in agreement that we are doing the bond for the highway grader with \$20,000 down, so that will be the first resolution. It will be resolution number ten.

Supervisor Houghtling made a motion to modify the motion adopted at the January 14th, 2020 meeting making the bid award contingent on adoption of and subject to the terms of the bond resolution on the basis that a mistake of procedure was made. The motion was seconded by Councilmember Newton.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Newton -	Aye
Councilmember Trainor -	Aye

Supervisor Houghtling stated that because she already sent the letter of intent to Pittsfield Lawn and Tractor (PLT) nothing has to change there, because all we are doing is modifying that motion. We still have the intent to purchase it, it's just subject to those terms.

BOND RESOLUTION:

TOWN OF NEW LEBANON
RESOLUTION NO. 10

BOND RESOLUTION DATED JANUARY 21, 2020

A RESOLUTION AUTHORIZING THE ACQUISITION OF A 2015 JOHN DEERE MOTOR GRADER FOR HIGHWAY PURPOSES AT AN ESTIMATED MAXIMUM COST OF \$162,900, THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF NEW LEBANON, COLUMBIA COUNTY, NEW YORK, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$142,900 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE A PORTION OF THE COST THEREOF, PROVIDING THAT THIS RESOLUTION SHALL BE SUBJECT TO A PERMISSIVE REERENDUM AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

BE IT RESOLVED, by the Town Board of the Town of New Lebanon in the Town of New Lebanon, Columbia County, New York (the "Town") (by the favorable vote of not less than two-thirds of all of the members of the Board) as follows:

SECTION 1. The acquisition of a 2015 John Deere motor grader for highway department purposes is hereby authorized at an estimated maximum cost of \$162,900, and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 35 of paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is ten years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 3. The Town Board plans to finance a portion of the cost of said purpose by the issuance of serial bonds of the Town in an amount not to exceed \$142,900, hereby authorized to be issued therefor pursuant to the Local Finance Law. The remaining cost of the project is expected to be financed from other available funds.

SECTION 4. It is hereby determined that the proposed maturity of the obligations authorized by this resolution

will be in excess of five years from the original date of issuance of such obligation.

SECTION 5. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 6. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 7. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 8. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds, and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, the power to determine to issue said bonds as statutory installment bonds, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 10. Within ten days after the adoption of this resolution, the Town Clerk is hereby authorized and directed to cause to be published at least once in the in The Eastwick Press and The Register Star, each being a newspaper having a general circulation in the Town and hereby designated as the official newspapers of the Town, and to be posted on the sign board of the Town maintained pursuant to the Town Law, a notice which shall set forth the date of adoption of this resolution and contain an abstract thereof, concisely stating its purpose and effect and specifying that this resolution was adopted subject to a permissive referendum.

SECTION 11. This resolution shall take effect thirty days after adoption, unless there shall be filed with the Town Clerk a petition signed and acknowledged by the electors of the Town qualified to vote upon a proposition to raise and expend money, in number equal to at least five percentum of the total vote cast for governor in the Town at the last general election held for the election of State offices, protesting against this resolution and requesting that the matter be submitted to the qualified electors of the Town at a referendum in the manner provided by Article Seven of the Town Law.

SECTION 12. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with;

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 13. Upon the effective date hereof, the Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in The Eastwick Press and the Register Star, each being a newspaper having a general circulation in the Town and hereby designated as the official newspapers of the Town for such publication.

SECTION 14. This resolution shall take effect immediately.

A special meeting of the Town Board of the Town of New Lebanon, Columbia County, New York was convened in public session at the Town Hall, 14755 Route 22 North, New Lebanon, New York, on January 21, 2020 at 2:00 p.m., local time.

The meeting was called to order by Supervisor Houghtling, and, upon roll being called, the following members were:

PRESENT:

Tistrya Houghtling	Supervisor
Deborah Gordon	Member
Jesse Newton	Member
Norman Rasmussen	Member
John Trainor	Member

The following persons were ALSO PRESENT.

Marcie Robertson, Town Clerk

Jeffrey Winestock, Highway Superintendent
Kevin Smith Sr., NL Rep to Emergency Management & NL Rep to CC Traffic Safety Council

The following resolution was offered by Councilmember Newton, seconded by Supervisor Houghtling, to wit;

TOWN OF NEW LEBANON
RESOLUTION NO. 10

BOND RESOLUTION DATED JANUARY 21, 2020

A RESOLUTION AUTHORIZING THE ACQUISITION OF A 2015 JOHN DEERE MOTOR GRADER FOR HIGHWAY PURPOSES AT AN ESTIMATED MAXIMUM COST OF \$162,900, THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF NEW LEBANON, COLUMBIA COUNTY, NEW YORK, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$142,900 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE A PORTION OF THE COST THEREOF, PROVIDING THAT THIS RESOLUTION SHALL BE SUBJECT TO A PERMISSIVE REERENDUM AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Tistrya Houghtling	VOTING AYE
Deborah Gordon	VOTING AYE
Jesse Newton.	VOTING AYE
Norman Rasmussen	VOTING AYE
John Trainor	VOTING AYE

The foregoing resolution was thereupon declared duly adopted.

ADJOURNMENT:

Supervisor Houghtling made a motion to adjourn the special meeting at 2:12pm. Councilmember Trainor seconded that motion.

Respectfully submitted,

Marcie Robertson
New Lebanon Town Clerk

**TOWN OF NEW LEBANON
RESOLUTION #30, 2019
PURCHASE OF 2020 INTERNATIONAL TRUCK FOR HIGHWAY
NOVEMBER 22, 2019**

At a special meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 22nd day of November, 2019, the following Resolution was proposed and seconded:

Resolution by Councilmember Newton
Seconded by Councilmember Smith Sr.

***PURCHASE OF 2020 INTERNATIONAL TRUCK
FOR HIGHWAY DEPARTMENT PURPOSES***

WHEREAS, the Town of New Lebanon Highway Superintendent, Jeffrey Winestock, has requested the purchase of one (1) 2020 International HV507 SFA 4X4 with equipment provided and installed by Zwack, as set forth on the attached Quote Summary (hereinafter, the "Equipment") for highway department purposes; and

WHEREAS, the Equipment is available pursuant to Onondaga County Bid #8996 from Navistar Inc., 399 Albany Shaker Road, Suite 202, Loudonville, NY, 12211 (the "Vendor"), in the total purchase price amount of \$218,310.00; and

WHEREAS, the Equipment is available for purchase from Vendor through its authorized dealer, Ben Funk Inc., 3609 Route 9, Hudson, NY, 12534; and

WHEREAS, pursuant to General Municipal Law § 103, the Town of New Lebanon may piggyback upon Onondaga County Bid #8996 to purchase the Equipment from Vendor without the need to engage in competitive bidding; and

WHEREAS, the Town of New Lebanon Town Board has budgeted the full purchase price of the 2020 International Truck in the 2020 Highway Budget; and

WHEREAS, the Town of New Lebanon Town Board deems it to be in the public interest to approve the purchase of the Equipment;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of New Lebanon hereby approves the purchase of the Equipment under Onondaga County Bid #8996 from Vendor, through its authorized dealer, as proposed by Highway Superintendent Jeffrey Winestock for an amount not to exceed \$218,310.00 in accordance with the attached Quote Summary; and

BE IT FURTHER RESOLVED, by the Town Board of the Town of New Lebanon that, with the total purchase price of \$218,310.00, the Highway Superintendent is authorized to execute a contract in the name of the Town of New Lebanon Highway Department to purchase the Equipment from Vendor.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Mark Baumli	Aye
Councilmember Norman Rasmussen	Aye

Councilmember Jesse Newton	Aye
Councilmember Kevin Smith	Aye
Interim Supervisor Margaret Robertson	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Interim Supervisor of the Town of New Lebanon.

Dated: November 22, 2019

Tistrya Houghtling
Town Clerk
Town of New Lebanon



**TOWN OF NEW LEBANON
RESOLUTION #12, 2018
PURCHASE OF JOHN DEERE UTILITY TRACTOR WITH BOOM AND MOWER
FEBRUARY 20, 2018**

At a special meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 20th day of February, 2018, the following Resolution was proposed and seconded:

Resolution by Supervisor Teal
Seconded by Councilmember Smith Sr.

***PURCHASE OF CERTAIN EQUIPMENT
FOR HIGHWAY DEPARTMENT PURPOSES***

WHEREAS, the Town of New Lebanon Highway Superintendent, Jeffrey Winestock, has requested the purchase of one (1) John Deere 5085E Utility Tractor with Ferri ZLE 1800 Mower and Alamo Versa Boom and associated labor, as set forth on the attached Quote Summary (hereinafter, the "Equipment") for highway department purposes; and

WHEREAS, the Equipment is available pursuant to New York State Contract PC67140 from Deere & Company, 2000 John Deere Run, Cary, North Carolina, 27513 (the "Vendor"), in the total purchase price amount of \$125,078.56; and

WHEREAS, the Equipment is available for purchase from Vendor through its authorized dealer, Pittsfield Lawn & Tractor, 1548 W. Housatonic Street, Pittsfield, Massachusetts, 01201; and

WHEREAS, pursuant to General Municipal Law § 103, the Town of New Lebanon may piggyback upon New York State Contract PC67140 to purchase the Equipment from Vendor without the need to engage in competitive bidding; and

WHEREAS, the Town of New Lebanon Town Board has adopted a bond resolution authorizing the financing of a portion of the cost thereof in an amount not to exceed \$50,000, with the remainder of the purchase price to paid from other available funds (the "Bond Resolution"); and

WHEREAS, the Town of New Lebanon Town Board deems it to be in the public interest to approve the purchase of the Equipment;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of New Lebanon hereby approves the purchase of the Equipment under New York State Contract No. PC67140 from Vendor, through its authorized dealer, as proposed by Highway Superintendent Jeffrey Winestock for an amount not to exceed \$125,078.56 in accordance with the attached Quote Summary, subject to confirmation with Vendor that the pricing on the attached Quote Summary is correct; and

BE IT FURTHER RESOLVED, by the Town Board of the Town of New Lebanon that, upon confirmation from Vendor that the pricing on the attached Quote Summary is correct or, if incorrect, that the total purchase price is less than \$125,078.56, the Highway Superintendent is authorized to execute a contract in the name of the

Town of New Lebanon Highway Department to purchase the Equipment from Vendor.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Mark Baumli	Aye
Councilmember Norman Rasmussen	Absent
Councilmember Jesse Newton	Aye
Councilmember Kevin Smith	Aye
Supervisor Colleen Teal	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: February 20, 2018

Tistrya Houghtling
Town Clerk
Town of New Lebanon

A regular meeting of the Town Board of the Town of New Lebanon, Columbia County, New York was convened in public session at the Town Hall, 14755 Route 22 North, New Lebanon, New York, on November 8, 2016 at 7:00 p.m., local time.

The meeting was called to order by Supervisor Teal, and, upon roll being called, the following members were:

PRESENT:

Colleen Teal	Supervisor
Mark Baumli	Member
Dan Evans	Member
Chuck Gerald	Member
Kevin Smith, Sr.	Member

ABSENT:

The following persons were ALSO PRESENT:

The following resolution was offered by Councilmember Smith Sr., seconded by Councilmember Evans, to wit;

BOND RESOLUTION DATED NOVEMBER 8, 2016

A RESOLUTION AUTHORIZING THE ACQUISITION OF A TRUCK WITH DUMP BODY AND PLOW AT AN ESTIMATED MAXIMUM COST OF \$102,195, THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF NEW LEBANON, COLUMBIA COUNTY, NEW YORK, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$82,195 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Colleen Teal	VOTING Aye
Mark Baumli	VOTING Aye
Dan Evans	VOTING Aye
Chuck Gerald	VOTING Aye
Kevin Smith, Sr.	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

TOWN OF NEW LEBANON

RESOLUTION #11, 2016 ~ BACKHOE PURCHASE – RESOLUTION AND DECLARATION OF OFFICIAL INTENT

MAY 10, 2016

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall at 14755 Route 22, New Lebanon, New York, duly called and held on the 10th day of May 2016, the following resolution was put forth for enactment:

Proposed by Councilmember Kevin Smith Sr.

Seconded by Councilmember Dan Evans

**RESOLUTION AND
DECLARATION OF OFFICIAL INTENT**

Lessee: Town of New Lebanon

Principal Amount Expected To Be Financed: \$55,000.00

WHEREAS, the above Lessee is a political subdivision of the state in which Lessee is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Lessee ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee.

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above ("Principal Amount") for the purpose of acquiring the property generally described below ("Property") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee.

Brief Description of Property:

One (1) New 2016 CASE 580SN WT Tier IV Final Loader Backhoe Serial #NFC7231687 with a New 2016 93" 4/1 Bucket Serial #H014102 including all attachments and accessories

WHEREAS, First Niagara Leasing, Inc. ("Lessor") is expected to act as the Lessor under the Equipment Leases.

WHEREAS, the Lessee may pay certain capital expenditures in connection with the property prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures and such expenditures are not expected to exceed the Principal Amount.

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Lessee shall hereby declare its official intent to be reimbursed for any capital expenditures for Property from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives available to it pursuant to 2 NYCRR Section 39.2 and that entering into the Equipment Leases and financing the acquisition of the Property thereby is in the best interests of the Lessee. Such evaluation shall be available as a public record.

The specific reason for such determination is that entering into such Equipment Leases results in a lower overall cost to the Lessee. Execution of the Equipment Leases will not cause the Lessee to be in violation of the limits contained in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.

Section 2. The Lessee is hereby authorized to acquire and install the Property (the "Project") and is hereby authorized to finance the Project by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Supervisor OR the _____ (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the Lessee or indebtedness under the Constitution or laws of the State.

Section 7. It is hereby determined that the purpose of the Project is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is] (10) years.

Section 8. It is hereby determined the term of the Equipment Leases authorized by this resolution will not be in excess of (3) years.

Section 9. The Governmental Body has determined that the Project is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

Section 10. The Governing Body of Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Governing Body of Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Governing Body of Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the Lessee to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.

Section 11. BANK QUALIFIED: LESSEE CERTIFIES THAT IT HAS DESIGNATED THIS LEASE AS A QUALIFIED TAX-EXEMPT OBLIGATION IN ACCORDANCE WITH SECTION 265(b)(3) OF THE CODE, THAT IT HAS NOT DESIGNATED MORE THAN \$10,000,000 OF ITS OBLIGATIONS AS QUALIFIED TAX-EXEMPT OBLIGATIONS IN ACCORDANCE WITH SUCH SECTION FOR THE CURRENT CALENDER YEAR AND THAT IT REASONABLY ANTICIPATES THAT THE TOTAL AMOUNT OF TAXEXEMPT OBLIGATIONS TO BE ISSUED BY LESSEE DURING THE CURRENT CALENDER YEAR WILL NOT EXCEED \$10,000,000.

Section 12. The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Code.

Section 13. This resolution is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 109-b of the General Municipal Law.

Section 14. This Resolution shall take effect immediately upon its adoption and approval.

Upon the question of the foregoing motion, the following Town Board Members voted "Aye" or "Nay" for said motion:

Roll Call Vote:

Councilmember Dan Evans	Aye
Councilmember Mark Baumli	Aye
Councilmember Chuck Gerald	Aye
Councilmember Kevin Smith Sr.	Aye
Supervisor Colleen Teal	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: May 10, 2016

Tistrya Houghtling
Town Clerk
Town of New Lebanon

EXHIBIT B

Supervisor Tistrya Houghtling	Aye
Councilmember Jesse Newton	Aye
Councilmember John Trainor	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

NL Rep to Emergency Management:

Supervisor Houghtling stated that she wanted to make sure she understood the position correctly. Supervisor Houghtling reached out to the head of the County Emergency Management and some other Town Supervisors and the only role of this position is in an emergency situation the person in the role is supposed to support the Town Supervisor because the Town Supervisor becomes the Emergency Management Coordinator for the Town and the Representative to the County Emergency Management's only role is to support the supervisor. Supervisor Houghtling stated that this hasn't been happening with the person who currently holds the position and because this emergency will likely last a long time she feels it is critical that we get someone in the position right away that can be in a support role to the Supervisor as the Emergency Management person for the town.

Supervisor Houghtling stated that she has spoken to Ed Godfroy, President of LVPA and he has agreed to take on the position of NL Rep to Emergency Management. Supervisor Houghtling asked the Town Board to replace Kevin Smith with Ed Godfroy for the remainder of the term which ends on December 31, 2020. No questions or discussion from the Town Board.


Supervisor Houghtling made a motion to appoint Ed Godfroy to the position of New Lebanon Representative to Emergency Management replacing Kevin Smith Sr. for the remainder of the term ending on December 31, 2020. The motion was seconded by Councilmember Trainor.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Newton -	Nay
Councilmember Trainor -	Aye

Highway Backhoe Request:

Councilmember Newton stated that this was in the budget from last year and Highway Superintendent Winestock reached out to Case and they offered to take ours in trade and the Town would pay \$49,000 which would be in the budget line for a new Case backhoe to replace the one that we have with all of the options that Highway Superintendent Winestock wants.



Councilmember Newton stated that Highway Superintendent Winestock complained to Case because we had issues with the last one. The new one will have an extended four year warranty at 3,000 hours. Councilmember Newton talked with Highway Superintendent Winestock about this and Highway Superintendent Winestock believes that since this was already passed in the 2020 Budget he does not have to talk to the Town Board about approval for this purchase.

Councilmember Newton stated that if the board does not vote on this tonight he would like to table this at least until the next meeting so they can go through the highway budget and the other department budgets to see where we are.

Councilmember Newton stated that Highway Superintendent Winestock believes this is a necessary item to have for the highway department.

Supervisor Houghtling stated to clarify according to the town's procurement policy even though the monies are in the budget, Highway Superintendent Winestock does still need Town Board approval to purchase a piece of equipment that is almost \$50,000 in cost. Supervisor Houghtling stated that will also require more than one quote.

Councilmember Trainor agreed with Councilmember Newton to table this until the May monthly meeting.

COMMITTEE/LIAISON REPORTS:

Building Department:

Supervisor Houghtling stated that she did not list all of the Committee reports, she just asked for those to report with urgent or COVID19 related updates. Supervisor Houghtling stated that she has a couple.

Supervisor Houghtling made a motion to postpone and possibly cancel, with that decision to be determined at a later date, Town Clean Up Day so that it will not occur in May of 2020 and the date will be determined at a later date to reoccur sometime in 2020 or possibly be postponed until 2021. The motion was seconded by Councilmember Newton.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Newton -	Aye
Councilmember Trainor -	Aye

Business & Economic Development:

Supervisor Houghtling stated the initial meeting went great, a lot of wonderful ideas and projects and then Coronavirus hit. At the last meeting that was held via the phone all were in agreement that their focus needed to be on local businesses and how to support them

Supervisor Houghtling stated that for the Highway Department we had to do two columns, one with CHIPS funding and one without. Supervisor Houghtling thinks that for CHIPS we are either going to get it or we are not. Supervisor Houghtling stated that if Highway Superintendent Winestock moves forward with CHIPS and we do not get the funding that we will be out \$108,000, but this is his right to decide.

Supervisor Houghtling asked if Superintendent Winestock understands that if we do not receive the CHIPS reimbursement but he has spent the CHIPS money that depended on that reimbursement, he will need to find that money in the highway budget somewhere. Councilmember Newton stated that Superintendent Winestock understands that the money would need to come from his budget if CHIPS funding is not received.

Supervisor Houghtling stated that on the general side of the budget the revenues go from about \$900,000 expected to about \$776,000 if we lose 20% of revenue and to about \$665,000 if we lose 40% of revenue.

Supervisor Houghtling stated that after the department head cuts in their budgets, we may have to take about \$300,000 out of our unexpended which would leave our ending fund balance as low as \$166,000 which is not a number that Supervisor Houghtling is comfortable with.

Councilmember Newton stated that he spoke to Highway Superintendent Winestock regarding the CHIPS and based on a conference call Highway Superintendent Winestock took part in with the other highway supers and the county highway super, since the CHIPS funding was already budgeted for the year it will be awarded on a first come first served basis. There is a possibility that the town may not receive anything, but Highway Superintendent Winestock hopes that if we get ours in as soon as possible, we may receive the funds.

The Town Board members held discussion that this is all unknown and dependent on how long we are working under these conditions. The board agreed that we have already made some good budget cuts and that the town staff needs to continue to run their offices being fiscally conservative.

Highway Backhoe Request:

Councilmember Newton stated that in last years budget we put \$50,000 aside for the backhoe. Highway Superintendent Winestock was contacted by Case, it is a state contract and it would be \$49,475.00 and the trade from our old backhoe. Highway Superintendent Winestock is requesting that we still consider purchasing the backhoe despite the COVID19 crisis.

Councilmember Newton stated that he was hoping to sell some surplus highway equipment to put into the revenue for the highway department.

Supervisor Houghtling asked if Councilmember Newton had made any progress with the

highway inventory. Councilmember Newton stated that he has the information provided by the Town Clerk, we have some highway equipment that can be sold.

Supervisor Houghtling stated that she is not comfortable spending \$50,000 right now with everything going on with COVID19, if Highway Superintendent Winestock had agreed to cut his budget in other places, it might be a different conversation. Supervisor Houghtling stated with such large cuts in revenue, she is just not comfortable.

Supervisor Houghtling stated that until she sees an inventory with an expected life of each vehicle and a replacement plan, she is not comfortable approving any purchases.

Councilmember Rasmussen stated that beyond what the board can legally do, when times are tough in a company, every department and every division is asked to contribute to savings. Councilmember Rasmussen stated that buying the backhoe under these current circumstances is something that should be postponed until next year.

Councilmember Gordon agreed on waiting to purchase the backhoe. Councilmember Gordon stated she wanted more clarification on what is in the inventory.

Councilmember Rasmussen stated that it will have all of the information about the vehicle or equipment we own and have a replacement plan in place so that the town will be able to start putting funds aside for a piece of equipment that is nearing its life expectancy.

Councilmember Newton stated that to be clear these are called Asset Management Plans; they are the current inventory and the life expectancy as well.

Councilmember Newton stated that the \$280,000 the board transferred from general funds was for the backhoe and the large truck. Councilmember Newton stated that unfortunately the large truck is being assembled for us right now, we are already bound in a contract. Councilmember Newton stated that Highway Superintendent Winestock is good about keeping the hours off of the equipment that is very expensive to replace and he makes a point of only buying single axle large trucks.

Councilmember Newton stated he talked with Highway Superintendent Winestock, he said obviously he could make the existing backhoe work but it will be worth that much less when we go to repurchase this. Hopefully the state contract stays open, maybe in six months or in the last quarter the town board can revisit it and hopefully we the town board will have a better grasp on what the budget is.

NEW BUSINESS:

Town Hall Employees Working in the Building and Safety Measures:

Supervisor Houghtling stated that the Town Hall is still closed to the public and will remain closed to the public until Phase 2 is released by the Governor. Supervisor Houghtling stated she did reach out to clarify what Phase we fall under and it is Phase 2.

Supervisor Houghtling would like to propose that she gets her request out now to the department heads to have their budget to her by September 1, 2020. Supervisor Houghtling thought this would give all department heads and herself more time to prepare the budget for the deadline and asked if anyone was opposed to moving the timeline up a little. No one was opposed.

Councilmember Newton stated that he also spoke to Ed Godfroy of the LVPA and he and Councilmember Trainor are going to start working with the LVPA on July 27, 2020.

Surplus Town Highway Equipment:

Councilmember Newton stated that the town will be placing four pieces of town equipment out for surplus they are going to be a 1999 International dump truck, 1997 AWD drive International dump truck, a 5500 Dodge 4x4 drive dump truck (a 1 ton) and a 1988 Champion grader. Councilmember Newton stated that we are hoping to get about \$68,000 in total funds if we sell these and hoping to turn these over pretty quick.

Councilmember Newton stated that Highway Superintendent Winestock wants to do this to help his budget because he is still interested in purchasing the backhoe that was discussed recently.

Councilmember Newton stated that there is a question of a couple of items that are over at the town garage that could be considered scrap that we are going to talk about getting rid of. There are a couple of pieces of playground equipment that need a lot of work, not sure if they need to be assigned as surplus or not.

Supervisor Houghtling stated that we could declare it surplus and stated that we are junking it.

Supervisor Houghtling stated we want to go through Auctions International and have bids due to us the Friday before the August meeting.

Councilmember Newton stated that he feels that is a little fast because all the towns are doing this at the same time. Councilmember Newton stated that we will do that and see where we are.

Supervisor Houghtling stated that Kevin used to be the Auctions International guy, asked if Councilmember Newton is taking the lead on that. Councilmember Newton stated that he would rather not.

Supervisor Houghtling stated that she would take that on but she might go to Councilmember Newton for pictures and specific information regarding the equipment.

Supervisor Houghtling made a motion, seconded by Councilmember Newton and unanimously approved to declare the following highway equipment surplus a 1999 International 2x4 truck, a 1997 AWD International truck, a Dodge 5500 4x4 truck and a

1988 Champion grader and also to go out to bid on said equipment through Auctions International with bids due on or before Friday, August 7, 2020 at 4:00 PM and with bids to be decided upon at the August 11, 2020 town board meeting.

DEC Mining Permit:

Supervisor Houghtling stated she apologized to the audience; this was not on the agenda she was waiting to hear from the town attorney. Supervisor Houghtling stated she did hear from them that yes, we need to at least have a conversation on this if not take action.

Supervisor Houghtling stated that she is again going to have to recuse herself from this, it is Troy Sand & Gravel and her husband works for a company owned by the same parent company. Supervisor Houghtling stated that Attorney Tingley also had to recuse because he is the attorney for Troy Sand & Gravel. Stephanie Ferradino is our attorney on this.

Supervisor Houghtling stated that there is an active mining permit at the location, they were asking for a slight modification, Attorney Ferradino recommended and the DEC was requesting that they be lead agency on this because they know much more about mining permits, the environment and the possible impact on it. DEC has been listed as lead agency. Supervisor Houghtling stated that there was one community member who messaged her very upset about naming DEC as lead agency, he is a neighbor to the mine and felt there were environmental concerns. Supervisor Houghtling stated that she asked this resident for more detail, but was never given anything more.

Supervisor Houghtling stated that we did receive from DEC a notice of complete application, a map, a mining permit modification and a negative declaration. The negative declaration means that it has been found by DEC that there is no environmental or significant environmental impact on this modification.

Attorney Ferradino stated that the DEC is seeking the towns input on the items in their July 1st letter. A response from the town pertaining to the issues raised by the public would be in order but Supervisor Houghtling doesn't know what those issues are which makes it a little tricky. Supervisor Houghtling stated that there wasn't an actual issue raised the resident was just mad that we had not been the lead agency. The town has thirty days to respond, which may be in the form of a report, memo or letter to DEC including supporting documentation such as town code provisions, information from neighbors, etc. which seeks reasonable steps or conditions relating to the following: setbacks; barriers to restrict access; dust; hours of operation and any prohibitions on mining at this location.

Supervisor Houghtling stated that Attorney Ferradino talks about getting creative to addressing neighbor complaints as relates to noise but again Supervisor Houghtling stated that she doesn't have any specific neighbor complaints.

Councilmember Newton stated that he runs a business that is an abutting property and he hasn't noticed any difference in use, it has been an operational gravel mine for at least

Councilmember Newton: Second

Town Clerk Robertson: Councilmember Rasmussen

Councilmember Rasmussen: Yes

Town Clerk Robertson: Councilmember Gordon

Councilmember Gordon: Yes

Town Clerk Robertson: Supervisor Houghtling

Supervisor Houghtling: Yes

Town Clerk Robertson: Councilmember Newton

Councilmember Newton: Yes

Town Clerk Robertson: Councilmember Trainor

Councilmember Trainor: Yes

Supervisor Houghtling: Um, that is all the business I had for this special meeting.
Do any other town board members have any business?

Councilmember Rasmussen: No

Councilmember Trainor: No, not I.

Councilmember Newton: The only other thing I have is, uh, Jeff has also reached out again, asking for the town board's blessing and hopefully, uh, uh, letter of intent for the backhoe. Just wanted to pass that on again.

Councilmember Rasmussen: Okay

Supervisor Houghtling: Any other, uh, business for the board?

Councilmember Trainor: No

Supervisor Houghtling: I will make a motion to adjourn

Councilmember Rasmussen: Peg has her hand up

Peg Munves: I have a quick question, this is Peg

Supervisor Houghtling: Yup.



approved unanimously to approve the Climate Smart Task Force working on the Resource Recovery Center including the Bike Exchange Program and adopting the Assumption of Risk Waiver & Release and authorizing the Resource Recovery Center to take over the organization of the Free Store.

See addendum E for waiver.

Steve Powers stated that Marc Anthionsen has completed the Green House Gas inventories of the town buildings and that revealed that the LED street lights that were put in are estimated to save \$2,500.00 per year.

Steve Powers also stated that there is a possible collaboration with a Cornell student to work with the CSTF, to be approved by the town board at a later date.

Supervisor Houghtling thanked Steve Powers and Marc Anthionsen for all of their hard work.

Bruce Shenker, NL Rep to CC Enviro Mgt & CSC Coordinator, requested to have a presentation on Solarize, the town board agreed to put it on the October agenda.

Bruce Shenker, NL Rep to CC Enviro Mgt & CSC Coordinator, presented his letter on behalf of the Town of New Lebanon to send to Columbia County Board of Supervisors to request Columbia County to join in the NY Climate Smart Communities Program.

A motion was made by Councilmember Trainor, seconded by Councilmember Gordon and approved unanimously to authorize Supervisor Houghtling to sign and submit the letter to the Columbia County Board of Supervisors.

Fire, Law Enforcement & Emergency (Councilmembers Newton & Trainor):

Councilmember Newton stated they had a good meeting this past month with the LVPA board, they had some initial discussion about budget, it looks like they will be on line with last year. The LVPA is hoping to keep the matching program going the way it was, they put \$15,000.00 into trucks and \$5,000.00 into equipment.

Highway (Superintendent Winestock & Councilmembers Newton):

Councilmember Newton stated that in everyone's packet there is a very rough draft of the Highway Asset Management Plan with some description of what we have in town assets and the recommended time frame for replacement. Councilmember Newton reached out to County Highway and they do not have an asset management plan for their highway equipment, so he is figuring this out as he goes. He has also reached out to other townships to see what they have in place.

Councilmember Newton was able to find a lifecycle cost analysis for class 8 snowplow trucks from DOT in Utah, they bottom out in value at about nine or ten years due to salt erosion.

7

Councilmember Newton will continue to work on the highway asset management plan.

Supervisor Houghtling stated that in talking with Highway Superintendent Winestock stated that the quote for the backhoe has gone up.

Councilmember Newton stated that the difference is we do not have the included warranty. We lost the four-year, 3,000-hour warranty. We would have to purchase it now at an additional \$6,000.00.

Supervisor Houghtling stated that her understanding was that we were hoping to get money out of the auction items, which we still need to get the condition reports. Will anything change between now and September if we wait to see what we get for bids on the inventory out to bid?

Councilmember Newton stated that as we get into the fourth quarter, the equipment prices are going to change.

Supervisor Houghtling asked if this a NY State bid that we are piggy backing on?

Councilmember Newton stated that yes, it is a NY State bid.

Supervisor Houghtling stated that some of her oppositions were not having the asset management plan, not understanding what needs to be replaced and how often it needs to be replaced. Supervisor Houghtling stated that she would personally feel comfortable saying yes to the backhoe at next months meeting once we have the NY State bid contract number that we need to have to authorize the purchase, once we know what we are getting for the older equipment, she would like to hear from the rest of the board.

Councilmember Gordon stated that she really doesn't understand it, doesn't really have anything to say.

Councilmember Trainor stated that he is sort of in the same boat, but that he is there to take Jeff's recommendation.

Councilmember Rasmussen stated aside from the specific considerations of the equipment that he doesn't know much about, we just had the idea today our first inkling that maybe the economic damage isn't going to be as bad as we thought, but since he doesn't think we are near the end of the whole COVID crisis, he thinks it would be unwise to open the flood gates and start spending money, thinks we should wait.

Supervisor Houghtling stated that if come next month's meeting, we got the total purchase price out of surplus equipment that we didn't even know we had, would Councilmember Rasmussen feel differently?

Councilmember Rasmussen stated that is income that should be coming to the town, and his concern isn't what we can get for the other equipment, my concern is that he doesn't think we really know what our revenue loss is going to be later in the year.

Historian & LVHS: (Councilmembers Trainor):

Councilmember Trainor stated that Bitsy Sheffer is supposed to be back this month and the Historical Society is having it's first meeting of the year on the final Monday of this month. Blossom Hatcher has donated some items to the Historical Society.

Justice Court/Constable (Councilmember Trainor):

Councilmember Trainor stated that there is nothing to report.

Supervisor Houghtling stated that the court is doing limited office hours for payments right now, actual court will reopen in September at a very limited capacity.

Library (Councilmember Trainor):

Councilmember Trainor stated that he spoke to Moriah today and the library is still doing the curbside pickup and delivery and no fines.

Buildings, Parks & Recreation (Councilmembers Newton):

Councilmember Newton stated nothing major. There was a bit of an issue at the pavilion but hopefully that will be taken care of. We are talking about security cameras and signage.

Councilmember Newton stated that they began the teardown of the skatepark in Ghent, they have about fifty-man hours into it and about a third of it taken apart and moved outside.

Supervisor Houghtling stated that she will have the quote on the cameras soon.

Councilmember Newton stated that the Valley Cats are close to finishing with the field update and it looks great.

Supervisor Houghtling thanked Councilmember Newton for all of his work with the skatepark and everything that he does.

Seniors (Councilmember Gordon):

Councilmember Gordon stated no report at this time.

Volunteers (Councilmember Rasmussen):

Councilmember Rasmussen stated nothing to report.

Project Management (Councilmember Rasmussen):

Councilmember Rasmussen stated he has updated the project information, will update

Michelle Blenes

Supervisor Houghtling stated that she thinks interviews for cleaning in October as well.

Town Safety Plan – Employee Training:

Supervisor Houghtling stated that we have everyone except two people who have taken the training by the 8/31/20 deadline. We have one Recreation Committee member and one Climate Smart Task Force Committee member who have not taken the training.

Supervisor Houghtling stated that she did speak with both of the chairs for these committees and it sounds like both of these members have not been active members. The board set a deadline to complete the training, they have not, her recommendation would be to remove these members from their positions.

Councilmember Newton said his only question would be are they not doing this because they are uncomfortable with the pandemic and they might be active members later on?

Supervisor Houghtling stated that for the Rec. Commission, no.

Tegan Cook, Recreation Commission Chair, stated that prior to the pandemic this member was not an active member.

Supervisor Houghtling stated that the CSC wasn't really a committee before the pandemic, so we can't really speak to the CSC.

Supervisor Houghtling made a motion, seconded by Councilmember Trainor and approved unanimously to remove Steven Dono from the Climate Smart Task Force and Ann Smith from the Recreation Commission and to advertise a vacancy for the Recreation Commission and a vacancy for the Climate Smart Task Force with letters of interest due by October 9th at 4:00 pm.

Surplus Highway Equipment Bids Cancelled:

Supervisor Houghtling stated that the Town Board upon the request of Highway Superintendent Winestock had declared four pieces of highway equipment surplus, the old grader, 2008 Dodge truck, 1997 International and a 1999 International. We had motioned to go out to bid through Auctions International on those four pieces of equipment. Councilmember Newton communicated with Supervisor Houghtling after we declared them surplus and motioned to go out to bid that Highway Superintendent Winestock no longer wanted to go out to bid, which is his purview. So, we did not put out a bid for those four pieces of surplus equipment.

Councilmember Newton stated that he did speak to Highway Superintendent Winestock today and he just received the Dodge back, it was out to be repaired and he would actually like to put that out to surplus but he would like the town to use the newspaper, he would

like to see another local municipality or a small business get the truck. He would also like the 1999 International to go out as surplus as well.

Councilmember Newton made a motion to declare the 2008 Dodge and the 1999 International as surplus and to go out to bid on them but not through Auctions International but to advertise in the paper with bids due on November 6th at 4:00 pm. The motion was seconded by Supervisor Houghtling.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Newton -	Aye
Councilmember Trainor -	Aye

Highway Equipment Asset Management Plan:

Supervisor Houghtling stated that Councilmember Rasmussen took the beginning of the asset plan that Councilmember Newton gave the board at the last meeting, compared it to the inventory filed with the Town Clerk, added back in the four surplus pieces of equipment which two might come back out, for now we own them.

Councilmember Rasmussen stated that he thought that the most productive conversation would be for Highway Superintendent Winestock and Councilmember Rasmussen to talk and make sure they get to a clear status of the inventory.

Councilmember Rasmussen stated that Highway Superintendent Winestock has clearly done a really good job of making old equipment run well for a long time in that Councilmember Newton's research said that some of those trucks, if we were to buy a new one, we should expect for it to last four years and we have twenty year old trucks running.

Councilmember Rasmussen stated that to him a more relevant issue isn't how long should it last according to the books, that's a good starting point. Really a very relevant questions is how long does Highway Superintendent Winestock think he can make each piece of equipment last. Part of the asset management is planning forward for when the next purchases of each item need to be made.

Councilmember Rasmussen stated that he likes Councilmember Newton's suggestion that between now and the next meeting they should communicate and then provide a report for the board at the next meeting.

Councilmember Gordon stated that she is wondering if she could get a tutorial, when she looks at the spreadsheet, she is having a hard time understanding it and she feels irresponsible.

Supervisor Houghtling asked Councilmember Newton if he can get together with