



**AGENDA  
NEW LEBANON TOWN BOARD YEAR END  
MEETING**

**December 28, 2023**

**Public can attend in person at the Town Hall or  
view the meeting live streamed**

**2:00 p.m. Year End Meeting**

**To watch the meeting live streamed go to:**

**[https://townhallstreams.com/towns/new\\_lebanon\\_ny](https://townhallstreams.com/towns/new_lebanon_ny)**

- **Call to Order**
- **Moment of Silence**
- **Flag Salute**
- **Emergency Exits**
- **Minutes Approval:**
  - ~ **October 10, 2023 ~ Regular Monthly Meeting**
  - ~ **November 14, 2023 ~ PH on Introductory LL#7 of 2023**
- **Missing or Late Minutes:**
  - ~ **November 14, 2023 ~ Regular Monthly Meeting**
  - ~ **December 12, 2023 ~ PH on Introductory LL#8 of 2023**
  - ~ **December 12, 2023 ~ PH on Introductory LL#9 of 2023**
  - ~ **December 12, 2023 ~ Regular Monthly Meeting**

**PRIVILEGE OF THE FLOOR – In addition to anyone wishing to speak in person for privilege of the floor, Supervisor Houghtling will read all comments, questions and concerns emailed to [supervisor@townofnewlebanon.com](mailto:supervisor@townofnewlebanon.com) in advance of the start of the meeting**

**BUDGET AMENDMENT #12 OF 2023**

**AUDIT OF BILLS:**

**General Nos. 519 through 535, in the amount of \$12,903.46; and  
Highway Nos. 174 through 181, in the amount of \$8,209.73; and  
Escrow Nos. 19 through 20, in the amount of \$1,275.00;  
As listed on Abstract No. 12A dated December 28, 2023.**

**OLD BUSINESS:**

- 1. Town Insurance Renewal for 2024**
- 2. Policies – Personnel Policy, Firearms and Dangerous Weapons Policy & Complaint Procedure Regarding Discrimination and Harassment**
- 3. Shatford Park Grant**
- 4. ZBA Vacancy**
- 5. Park Manager Amendment**
- 6. TAP Application**

**NEW BUSINESS:**

- 1. Schedule Annual Audit Meeting**
- 2. Annual Mobile Home Park License Renewal**

*Please visit the town website @ [www.townofnewlebanon.com](http://www.townofnewlebanon.com).*

*Did you know that you can receive email copies of town board agendas, minutes and town notices by submitting your email address to the town clerk at [townclerk@townofnewlebanon.com](mailto:townclerk@townofnewlebanon.com)?*

### 3. Resolution Encumbering 2023 Funds

#### **ANNOUNCEMENTS (of activities or events):**

*Tuesday, January 2<sup>nd</sup> ~ Swearing-In of Elected Officials @ 5:30 pm at Town Hall*

*Tuesday, January 2<sup>nd</sup> ~ Annual Organizational Meeting @ 6:00 pm at Town Hall*

*Tuesday, January 9<sup>th</sup> ~ Regular Monthly Meeting @ 6:00 pm at Town Hall*

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#### **ADJOURNMENT**

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