



**AGENDA**  
**ANNUAL ORGANIZATIONAL MEETING**  
**NEW LEBANON TOWN BOARD**  
**January 2, 2024**

**6:00 p.m. Call to Order**

To watch the meeting live streamed go to:

[https://townhallstreams.com/towns/new\\_lebanon\\_ny](https://townhallstreams.com/towns/new_lebanon_ny)

- Moment of Silence
- Flag Salute
- Emergency Exits

**PRIVILEGE OF THE FLOOR**

**RESOLUTION #1, 2024 ~ APPOINTMENTS**

- ◆ *Accountant for the Town*
- ◆ *Attorneys for the Town*
- ◆ *Engineers for the Town*
- ◆ *ZEO/Building Department Administrator/Deputy CEO*
- ◆ *CEO/Deputy ZEO*
- ◆ *Planning/Zoning Clerk*
- ◆ *Planning Board Member (7-year term)*
- ◆ *Planning Board Chair*
- ◆ *Zoning Board of Appeals Member (5-year term)*
- ◆ *Zoning Board of Appeals Chair*
- ◆ *Zoning Re-Write Committee Members (9 @ 1-year term)*
- ◆ *Zoning Re-Write Committee Chair*
- ◆ *Conservation Advisory Council Members (4 @ 2-year term)*
- ◆ *Conservation Advisory Council Co-Chairs*
- ◆ *Ethics Board Member (5-year term)*
- ◆ *Ethics Board Chair*
- ◆ *Assessor's Clerk*
- ◆ *Dog Control Officer*
- ◆ *Court Clerk*
- ◆ *Deputy Court Clerk*
- ◆ *Recreation Commission Member (7-year term)*
- ◆ *Recreation Commission Chair*
- ◆ *BEDC Chair*
- ◆ *CSC Chair*
- ◆ *Park/Grounds & Building Maintenance Superintendent*
  - ◆ *Maintenance Staff to be determined by Superintendent*
- ◆ *Park Manager*
- ◆ *Cleaning Services*
- ◆ *SYP Camp Director*
  - ◆ *SYP Staff to be determined by Camp Director*
- ◆ *SYP Health Director*
- ◆ *New Lebanon Representative to Columbia County Traffic Safety Council*
- ◆ *New Lebanon Emergency Management Coordinator*

**APPOINTMENTS BY OTHER THAN TOWN BOARD:**

- ◆ *Deputy Town Supervisor (by Town Supervisor)*
- ◆ *Town Historian (by Town Supervisor)*

- ◆ *First Deputy Town Clerk (by Town Clerk)*
- ◆ *Deputy Registrar (by Registrar)*

**RESOLUTION #2, 2024 ~ SALARIES AND WAGES FOR ALL ELECTED AND APPOINTED TOWN OFFICERS AND EMPLOYEES & MILEAGE REIMBURSEMENT RATE**

***ELECTED OFFICIALS:***

- ◆ **Councilmembers**
- ◆ **Town Supervisor & Budget Officer**
- ◆ **Town Clerk**
- ◆ **Highway Superintendent**
- ◆ **Tax Collector**
- ◆ **Town Justices**

***APPOINTED OFFICIALS AND EMPLOYEES:***

- ◆ **Assessor**
- ◆ **Assessor's Clerk**
- ◆ **ZEO, Building Department Administrator & Deputy CEO**
- ◆ **Code Enforcement Officer & Deputy ZEO**
- ◆ **Planning Board Clerk**
- ◆ **Zoning Board of Appeals Clerk**
- ◆ **Dog Control Officer**
- ◆ **Court Clerk**
- ◆ **Deputy Court Clerk**
- ◆ **First Deputy Town Clerk**
- ◆ **Park/Grounds & Building Maintenance Superintendent**
- ◆ **Maintenance Staff**
- ◆ **Park Manager**
- ◆ **Highway Department**
  - ◆ **MEO**
- ◆ **Summer Youth Program Staff**
  - ◆ **Camp/Program Director**
  - ◆ **Assistant Program Director**
  - ◆ **Counselors**
  - ◆ **Counselors in Training**
- ◆ **Accountant for the Town**
- ◆ **Attorneys for the Town**
- ◆ **Engineers for the Town**
- ◆ **Town Historian**

***MILEAGE REIMBURSEMENT RATE FOR TOWN OFFICIALS/EMPLOYEES***

**TOWN BOARD COMMITTEES (BY SUPERVISOR):**

- ◆ *Assessor*
- ◆ *Building Department*
- ◆ *Business & Economic Development*
- ◆ *Outreach & Marketing*
- ◆ *CAC, Climate Smart & Environmental Management*
- ◆ *Fire, Law Enforcement & Emergency*
- ◆ *Highway*
- ◆ *Historian & LVHS*
- ◆ *Justice Court*

- ◆ *Library*
- ◆ *Buildings, Parks & Recreation*
- ◆ *Seniors*
- ◆ *Traffic Safety*
- ◆ *Volunteers*
- ◆ *Quality of Life Committee*

**RESOLUTIONS:**

- ◆ **#3, 2024 ~ ESTABLISHMENT OF REGULAR MEETINGS AND DESIGNATION OF OFFICIAL NEWSPAPER**
- ◆ **#4, 2024 ~ DESIGNATION OF DEPOSITORIES & FISCAL AUTHORIZATIONS**
- ◆ **#5, 2024 ~ DESIGNATION OF PETTY CASH FUNDS**
- ◆ **#6, 2024 ~ HIGHWAY WORK WITH TOWNS OF CANAAN, CHATHAM, AND STEPHENTOWN**
- ◆ **#7, 2024 ~ SANDING PLACES OF PUBLIC ASSEMBLY**
- ◆ **#8, 2024 ~ SUMMER YOUTH PROGRAM RATES**
- ◆ **#9, 2024 ~ DESIGNATION OF VOTING DELEGATE AND ALTERNATE FOR BUSINESS SESSION OF THE NEW YORK STATE ASSOCIATION OF TOWNS**

**OTHER:**

- ◆ Authorization for Town Supervisor to Sign the Retainer for Legal Services for 2024 from Gilchrist Tingley, P.C.

**ANNOUNCEMENTS:**

- ◆ Town Board Regular Monthly Meeting – Tuesday, January 9<sup>th</sup> @ 6pm
- ◆ Town Board Special Meeting for Interviews – Friday, January 12<sup>th</sup> @ 5pm
- ◆ Annual Audit Meeting – Friday, January 12<sup>th</sup> @ 5:15pm

**PRIVILEGE OF THE FLOOR**

**ADJOURNMENT**