

Assessor

No report

Building Department

No Report

Business & Economic Development

Just three main things:

(1) We're publishing a full-color mailer for food resources in town, after lots of outreach to food businesses for material.

(2) The deadline for the submittals to the RFQ the Board approved at its last meeting is 4/10 (and so we may have received some by the time the Board meets). If we receive any submittals, the Town Board will have the option to select one at its May 9 meeting.

(3) We discussed at the last board meeting that, if we didn't receive any letters of interest for childcare services, the Town would extend the deadline. We didn't receive any letters, and it would be great if the Board extended the deadline.

CAC, Climate Smart & Environmental Management

CAC:

Due to a weather cancellation in March, the CAC did not meet and was not able to find a workable make-up date.

Protecting the Town's Source Water - Implementing the Source Water Protection Plan:

The CAC continues to assess where to test and develop a long-term plan to monitor water quality - this is the first line of protection for our water. In May we meet with Gretchen Stevens of Hudsonia to explore this further and are working with the DOH as well to get their input and advice.

The CAC is developing a script to be able to work with and test residents' water on this long-term project. We are also working on a public education program coinciding with the testing.

Unconsolidated Aquifer CEA:

This is being explored and again we will be meeting with Gretchen Stevens of Hudsonia to look at the feasibility of this and if there are other ways we can continue to protect water sources beyond testing.

Trees for Tribes project:

We are starting our 2023 season with repair and replacement of tubes and checking all the trees and making sure all is well.

Joint Committee with CAC and BEDC on Wastewater:

The CAC is prepared to do significant water testing to support the feasibility study and for grants. We are working with the BEDC on a talking script and Josh, Chris, and Becky will be going door to door to work with residents. Donald and Peg from CAC will be doing the water testing.

Education:

CAC members will be attending some educational opportunities provided by Hudsonia including "Planning for Nature in Communities" workshop. This will be helpful for our water education initiative.

CSC

The quotes for the Solar panels for Town Hall were received on Friday April 7 and when approved by the Town Board, we were told they could be up on the roof and generating electricity in 8-10 weeks.

- Update on Comp Plan CSC expectations for 2022/3 assigned by the Town Board to the CSC:

"The CSC should develop a plan for alternative methods of transportation and routes to promote multi-modal transportation throughout Town, with a focus on the old railroad bed." We are working to see if the current property owners of the old railroad bed in the main part of town are willing to give access so that at minimum, a connection can be made between the High School and the downtown stores so that children don't have to risk their lives when they walk on the Rt 22/20.

- Cornell programs for 2023- we will have a grad student working with us this summer to help us complete the filing for the Road to Silver level. Another group of four Cornell MPA students are taking up a project that undergrads worked on last year to help the CSC reach out to a younger demographic. Their first proposal was to organize a Battery recycling program in the Jr/Sr High School which Britt has agreed to help with in her library. Kick off will be for Earth Day.

- Earth Day Cleanup: in addition to doing the road and creek cleanup, the CSC will be introducing a plastic recycling project (details tba) as well as a partnership with a

company that refurbishes computers so that they can be distributed to those in need. This is the same concept as our bike program. The cleanup activities will start at 10am at the Shatford Park Pavilion. Post cleanup refreshments have graciously been offered by Maverick's.

- A Bike Repair demo is being planned by our bike repair experts Moy & Larry for May 20 at the Shatford Park Pavilion. More details will follow.

- The CSC Composting program is moving ahead with a plan to set up composting containers in Shatford Park in the back corner behind the Pavilion. Supplies will need to be purchased. Once set up, the CSC team will resume collecting coffee grinds from local restaurants & residents will be able to bring their compost as well.

- Repair Café- the next one will be in New Lebanon at LVPA on April 30 from 12-4pm. 23 fixers will be on hand including some new areas like diagnosing computer problems etc. All residents and neighbors are encouraged to attend. If you want to book a slot in advance please contact Adelia Moore at adeliamoore@gmail.com.

Fire, Law Enforcement, Emergency

No Report.

Highway

No Report

Historian & LVHS

On March 23 I attended a grant zoom class hosted by Senator Kristen Gillibrand's office. The National Endowment for the Arts, NE Humanities, the Institute of Museum and Library Services, and the NYS Council on the Arts participated. The organizations provided information on funding opportunities and gave examples of successful applications. Tips on how to apply were given.

I am participating in a grant writing practicum which meets twice a week for five weeks. Week three just ended. The practicum provides information on how to complete an application from Letter of Intent or Request for Proposals to the finished product. Websites for grant funding are shared. The practicum began on March 21 and runs until April 20.

On March 30 I participated in a zoom meeting of the Columbia County 250 Committee. Plans are being made for the celebration of the 250th anniversary of the Declaration of Independence. Towns are expected to participate in the county-wide celebration and can decide whether to have a local celebration. I recommend that the Town of New Lebanon work around the Memorial Day Parade in 2026 to commemorate our part in the

Revolutionary War. The next zoom meeting is April 27 at which time a slogan, theme and brand will be introduced for discussion.

I will meet with Glenn Fisher on April 13.

I will be meeting with a new town resident who is interested in the Warm Springs, the plants and animals of the town.

Justice Court

No Report

Library

No Report

Buildings, Parks & Recreation

No Report

Seniors

Office of the Aging Scoop magazine for April-June is now available online and has been mailed. The Emergency HEAP program is available through April. Seniors with air conditioning should contact the Office of Aging for assistance with payments.

The Contribution list (suggested contribution to Seniors for services) was approved. The list is available on the web site.

Senior Picnic is being planned for the fall; more information will be coming out.

Farmer Market Coupons are expected to be available this summer after July 1st, OFA will publicize when they are available and where.

The Driver Safety Class is being made available by AARP on Thursday May 11th from 9-4pm. The cost is \$25 for AARP members with card and \$30 for nonmembers (Cash only) Reservations can be made at 518-828-4258.

Trips are again being scheduled through the Office of the Aging, dates and places are available in Scoop magazine or on the Web site.

New Lebanon Seniors is continuing to meet twice a month for conversation and fun. Trips are being planned and the schedule will be published soon. They are planning a bake sale and tag sale for some time in June, date to be announced.

Traffic Safety

Tistrya and I attended the Columbia County Transportation Committee meeting via Zoom where they reviewed the present Transportation plan and requested input for the future. Tistrya reentered the proposal she and the supervisors from Canaan and Chatham last year.

The State of New York has accepted our request for speed limit reduction for Main Street in the Springs and declined the request for speed reduction on Extension Road.

County Highway Supervisor has requested a CHIPS increase reimbursement from the state due to increased cost. Bridge replacement and repair in new Lebanon is out to bid.

There is a mass casualty drill beginning planned to include all County/Town agencies, police, fire, and highway departments for this summer at the Fair. The County Emergency management committee is in charge and will be contacting County/Town agencies regarding their inclusion.

Town Traffic sign will be set out now the winter weather is leaving, the first week the sign will be tracking traffic speeds as they are now, stealth mode, and then the sign will be activated. The sign will be in place for a month at each site and the Board will receive a report in the monthly meeting packet.

The sign is presently south bound on West Street in operation mode.

Volunteers

No Report

Quality of Life

We are working on creating a mission statement and defining our scope of work. We hope to have something to present to the Town Board for consideration by the June meeting. We continue to work on housing as well as increasing access to health and wellness. The healthcare consortium will be returning to New Lebanon on every 3rd Thursday of the month from 1pm-4pm at the New Lebanon library.

Comp Plan Update

See chart at end of this document.

County Update

No Report.

GANTT CHART

PROJECT TITLE	New Lebanon Comprehensive Plan
PROJECT MANAGER	Norman

WBS NUMBER	TASK TITLE	TASK OWNER	START DATE	DUE DATE	DURATION	PCT OF TASK COMPLETE	Comments	
							Comments	
1	CAC							Peg Munves <nlcac.munves@gmail.com>
1.1	The CAC will submit a proposal for the adoption of Critical Environmental Areas (CEAs) to the Town Board	CAC	1/1/22	12/31/22	360	100%	3/30/22 - CEAs will be submitted to the TB at the April meeting. 5/24/22 - status update requested 6/1/22 - pending David's update	
1.2	The CAC will update the 2014 Open Space Inventory and create an Open Space Index	CAC	1/1/22	12/31/25	1440	0%	5/4/22 - on schedule 3/30/22 - David reports that they are 1 year behind schedule but efforts continue. 5/24/22 - status update requested 6/1/22 - pending David's update 9/10/22 - pending David's update 10/3/22 - We were not awarded the \$10,000 Estuary Program grant. It would be best to reapply for grant funding once the existing Open Space Inventory faces its 10-year anniversary. 10/11/22 - TB extended due date to 12/31/2025 2/8/23 - no progress reported 3/9/23 - in progress, nothing to report 4/3/2023 nothing to report	
1.3	The Town will direct the CSC, <u>with CAC assistance</u> , to update the Town's Hazard Mitigation Plan, taking into consideration the 2021 climate vulnerability study.	CAC	1/1/22	12/31/23	720	0%	4/3/2023 - nothing to report frpm CAC; CSC working on this	
2	ZRC							Ted Salem <nizba.salem@gmail.com>

2.1	The ZRC will submit a proposal for the adoption of overlay zones to the Town Board.	ZRC	1/1/22	6/30/23	539	10%	<p>5/4/22 - on schedule 3/15/22 - Ted reports they are on schedule. 5/24/22 - status update requested 6/1/22 - on schedule Jul 08 2022 - on schedule 9/10/22 - Good progress on Shaker Heritage overlay. Looking at a possible solar overlay. No action on other overlays 2/5/23 - The ZRC will present a comparison of overlay approached at the February TB meeting. 3/9/23 - Historic overlay - on hold, awaiting direction from TB. Hamlet overlay - part of 2023 work plan and probably won't be ready by 6/23. Ridgeline and Steep slopes - part of 2023 work plan and probably won't be ready by 6/23.</p>
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2.2	<p>The Town Board will direct the ZRC to strengthen existing large scale solar regulations to mitigate potential impacts to the environment and the Town's rural character as well as develop zoning regulations for wind energy and battery storage facilities.</p> <p>The ZRC will submit a proposal for these regulations.</p>	ZRC	1/1/22	3/31/23	450	33%	<p>5/4/22 - on schedule 3/15/22 - Ted reports they are on schedule. 5/24/22 - status update requested 6/1/22 - Ted: "on track for solar; wind & battery yet to be started but not in danger of missing the deadline" Jul 08 2022 - This task is now expected to be completed by Mar 31 2023. 9/10/22 - Good progress on update to existing solar regulation, including possible expansion of current area for which large scale solar is permitted. No movement on wind or battery storage as other priorities take precedence. 12/1/22 - Legal opinion requested re: designation of specific areas in Town for large scale solar. Committee seeks to significantly reduce currently permitted space within the commercial corridor to preserve viewsheds while seeking to expand in certain open areas with low land value and no viewshed impact. 2/8/23 - no progress reported 3/9/23 - Solar - proposal submitted and expected to be accepted by TB at 3/23 meeting. Wind turbine - part of 2023 work plan; draft proposal may be ready by 6/23. Battery storage - as above</p>
3	BEDC						

Josh Young <joshuayoung@gmail.com>

3.1	The Town Board will direct the BEDC to work toward development of an official entity (e.g., Development Corp) to proactively pursue economic development. The BEDC will develop a conceptual framework for this effort and submit it for approval to the Town Board.	BEDC	1/1/22	6/30/23	539	100%	5/4/22 - on schedule 3/21/22 - Due date for conceptual framework moved to 12/31/22 at Monte's request. 5/24/22 - status update requested 6/1/22 - Monte: "All of these projects are on schedule." Jul 08 2022 - Monte: "All projects remain on schedule." 9/10/22 - pending Monte's update 10/3/22 - From Monte: "depending on our success with the Main Street and NY Forward proposals, we probably will either have to fish or cut bait on this proposal by mid-next year which is why I extended it to 6/30/23. It could extend to full-year 2023" 2/8/23 - no progress reported 3/9/23 - no progress reported 4/5/23 - Done!
3.2	The Town Board will direct the BEDC to develop a targeted marketing strategy to attract businesses to the Town. The BEDC will submit a plan to the Town Board for approval.	BEDC	1/1/22	12/31/23	720	5%	Jul 08 2022 - Monte: "All projects remain on schedule." 9/10/22 - pending Monte's update 10/3/22 - 1 meeting held 10/11/22 - TB extended due date to 12/2023 2/8/23 - no progress reported 3/9/23 - no progress reported
3.2.1	The BEDC will expand the Town website to feature Town attractions and resources and maintain an event calendar.	BEDC	1/1/22	9/30/22	269	100%	5/5/22 - The Outreach sub-committee has a draft map and brochure which will be adapted for the town website, possibly in the month or so. 5/24/22 - status update requested 6/1/22 - Monte: "All of these projects are on schedule." Jul 08 2022 - Monte: "All projects remain on schedule." 9/10/22 - pending Monte's update 10/11/2022 - complete!
3.2.2	The BEDC will arrange for a needs analysis, and, if a need is determined, an initial cost benefit analysis. If warranted, the BEDC will take the lead to conduct a feasibility study for municipal water and sewer in certain areas of the Town.	BEDC	1/1/22	6/30/23	539	10%	5/4/22 - on schedule 5/24/22 - status update requested 6/1/22 - Monte: "All of these projects are on schedule." Jul 08 2022 - Monte: "All projects remain on schedule." 9/10/22 - pending Monte's update 10/3/22 - 10% complete 2/8/23 - no progress reported 3/9/23 - no progress reported 4/5/23 - Town Board published an RFP for a feasibility study
4	Town Board						

Tistrya Houghtling <supervisor@townofnewlebanon.com>

4.1	The Town Board will form a working group to examine what other towns are doing to accommodate the needs of older residents and to retain/attract younger individuals and families. The working group will submit an action plan and conceptual framework to the Town Board for approval.	TB	4/30/22	12/31/22	240	100%	Apr 19 2022 - working group formed with Tistrya as chairperson. This completes the TB portion of the task. 10/11/22 - TB Task given to Quality Of Life committee - accommodate needs of elderly & attract/retain youth
4.1.1	The Town Board will form a working group to examine what other towns are doing to accommodate the needs of older residents and to retain/attract younger individuals and families.	TB	1/1/22	4/30/22	119	100%	Done.
4.1.2	The working group will submit an action plan and conceptual framework to the Town Board for approval.	WG	5/1/22	6/30/23	419	10%	12/13/22 - deadline extended 2/7/23 - The working group continues its outreach to other towns. 3/9/23 - no progress reported
4.2	The Town will consider joining the Complete Streets program to make roads convenient, safe, and efficient for all users.	TB	1/1/22	6/30/23	539	100%	Apr 19 2022 - The town will consider joining the complete streets program to make roads convenient, safe, and efficient for all users was assigned to Mary Young to do the research and provide all relevant information to the town board before June of 2023 for the town to make the decision to join or not. Jul 8 2022 - Done
4.3	The Town Board will designate a member to work with Columbia County agencies to extend/increase transportation service for the elderly and disabled in New Lebanon, including flexible innovations.	TB	1/2/22	2/28/22	56	100%	Mary Young was designated. Jul 08 2022 - A plan is forthcoming.
4.4	The Town Board will form a Committee to update this Comprehensive Plan in the form of an addendum	TB	1/1/22	9/30/23	629	0%	The due date is the date by which the committee should be formed. 9/10/22 - pending 2/7/23 - still pending; due date is 9 months away 3/9/23 - no progress reported
4.5	The Town Board will form a Health and Wellness committee whose purpose is to improve information disbursement to residents.	TB	1/1/22	3/8/22	67	100%	The committee has been formed.

4.6	The Town Board will develop a Capital Improvement Plan to plan and budget for updates needed to ensure that Town facilities and roads adequately meet resident needs.	TB	4/30/22	4/30/23	360	50%	Apr 19 2022 - this topic will be on the agenda for the May 2022 TB meeting. Jul 08 2022 - On schedule 9/10/22 - extension to 11/22 needed 10/11/2022 - TB extended due date to 11/2022 12/6/22 - Extension to 3/31/23 will be requested. 12/13/22 - Deadline extended 2/7/23 - Capital Reserve accounts have been set up 3/9/23 - no progress reported 4/6/23 - Training taken today with OSC on how to create a capital management plan. First step is a capital inventory. We are now working on ensuring our inventory is up to date and includes all of our capital assets.
4.7	The Town Board will direct the CSC to develop a plan for alternative methods of transportation and routes to promote multi-modal transportation throughout Town, with a focus on the old railroad bed.	TB	6/1/22	12/31/22	210	100%	9/10/22 - done
5	Services for the Aged/Disabled						

Mary Young <nrepccofa3@gmail.com>

5.1	The Town Board will designate a member to work with Columbia County agencies to extend/increase transportation service for the elderly and disabled in New Lebanon, including flexible innovations.	Mary Y	3/1/2022	6/30/2023	479	0%	<p>5/4/22 - in progress</p> <p>12/1/22 - no change</p> <p>3/30/22 - Mary has met with the county sucommittee on transportation. She has also been working with NLCSO, AAA, and the sheriff.</p> <p>5/24/22 - status update requested</p> <p>6/1/22 - Mary; "This project is still in the works, I am waiting for the Board of Supervisors to weigh in, hopefully this month."</p> <p>9/10/22 - Still stalled at Board of Supervisors</p> <p>10/11/22 - TB extended due date to 6/2023</p> <p>2/4/23 - "The County has not given any direction, and based on the number of calls the Senior reps are getting for transportation I don't think public transportation would be used." No progress expected soon.</p> <p>3/9/23 - Mary will submit a proposal for the TB's consideration at the March meeting.</p> <p>4/5/23 - Attended the Columbia County Transportation Committee Zoom meeting with Tistrya where she asked again for the committee to review the possibility of getting public transportation to New Lebanon via the proposal that was submitted two years ago.</p>	
6	Town Historian							Bitsy Sheffer-Winig <historian@townofnewlebanon.com>
6.1	The Town Historian will work with the Columbia County Historians group to create an online map of historic places.	ESW	1/1/22	12/31/22	360	100%	<p>5/24/22 - status update requested</p> <p>6/1/22 - Bitsy: "The task will be completed on time."</p> <p>Jul 08 2022 - on schedule</p> <p>9/10/22 - done</p>	
7	Recreation Commission							Abbie Shoobs <Nlrecreation03@gmail.com>

	<p>The Town Board will direct the Recreation Commission to develop a community recreation plan</p> <p>The Commission will develop the plan that at a minimum will address the use of the newly-acquired property in West Lebanon; identify potential funding sources; evaluate the cost/benefit and potential usage of a multi-purpose/ multiage recreation center; assess the benefit of forming a Friends of Shatford Park; and the potential to better utilize NLCS D resources.</p>	SL	1/1/22	3/31/23	450	0%	<p>5/4/22 - The survey is out!</p> <p>5/24/22 - status update requested</p> <p>6/1/22 - Samantha - "I have given tasks out to the committee and they are working on them. I sure hope they will be completed on time."</p> <p>Jul 08 2022 - Abbie Shoobs is now the Recreation Committee Chairperson and will provide an update in due course.</p> <p>9/10/22 - pending Abbie's update</p> <p>10/3/22 - pending Abbie's update</p> <p>10/22/2022 - TB extended due date to 3/2023</p> <p>2/8/23 - no progress reported</p> <p>2/17/23 - Research has been done and the work has begun to develop a 501c3 to support the park.</p> <p>3/9/23 - no progress reported</p> <p>4/5/23 -</p> <p>We'd like to remove two of the tasks, as they are no longer in relevant: Addressing the problem property in West Lebanon, that acquisition seems to be off the table for the moment. The recreation center has a plan, a budget and a committee already, assuming it can be based in the downtown firehouse. The 501c3 research has been conducted, we have not proceeded with any plans to move forward with the creation of one. We have already been utilizing NLCS D resources, by restarting the pool program last fall.</p>
7.1							
8	CSC						

Steve Powers <nlcac.powers@gmail.com>

8.1	The Town will direct the CSC, with CAC assistance, to update the Town's Hazard Mitigation Plan, taking into consideration the 2021 climate vulnerability study. The CSC will submit a draft updated Hazard Mitigation Plan to the Town Board.	CSC	1/1/22	12/31/23	720	0%	<p>5/4/22 - on schedule 3/30/22 - on schedule 5/24/22 - status update requested 6/1/22 - on schedule Jul 08 2022 - On schedule 9/10/22 - pending Steve's update 10/3/22 - the due date may need to change. 2/5/23 - The CSC was "informed by Columbia County this week that the Hazard Mitigation plan update that New Lebanon will adopt will take as much as a year to complete. Subject to TB approval, the new due date is 12/31/23. 3/9/23 - pending updates from the county 4/5/23 - The county has informed us that they just got the grant for the countywide plan that New Lebanon will sign on to. It could be a year before it is completed so we will need a year extension.</p>
8.2	The Town Board will direct the CSC to develop a plan for alternative methods of transportation and routes to promote multi-modal transportation throughout Town, with a focus on the old railroad bed.	CSC	1/1/22	6/30/23	539	0%	<p>5/4/22 - on schedule 3/30/22 - on schedule 5/24/22 - status update requested 6/1/22 - on schedule Jul 08 2022 - on schedule 9/10/22 - pending Steve's update 10/3/22 - working with LaBerge but on-time completion is unlikely. 12/13/22 - deadline extended 2/8/23 - no progress reported 3/9/23 - plan approved by TB with ARPA funds; work in progress 4/5/23 - Work is ongoing; an extension may be needed.</p>
8.3	The CSC will develop a strategy to encourage the placement of bicycle racks in commercial and recreational areas.	CSC	1/1/22	9/30/22	269	100%	<p>5/4/22 - on schedule 3/30/22 - on schedule 5/24/22 - status update requested 6/1/22 - Steve: "I am hoping to have the bike rack plan ready for the next meeting" Jul 08 2022 - Due to be discussed on July TB meeting. 9/10/22 - pending Steve's update 10/3/22 - the bike racks were ordered and delivery is pending. 10/11/2022 - complete!</p>
9	Working Group For the Aging						

Mary Young <nrepcco3@gmail.com>

9.1	<p>The Town Board will form a working group to examine what other towns are doing to accommodate the needs of older residents and to retain/attract younger individuals and families.</p> <p>The working group will submit an action plan and conceptual framework to the Town Board for approval.</p>	Tistrya	4/30/22	6/30/23	420	0%	<p>Apr 19 2022 - working group formed with Tistrya as chairperson. WG will submit its report by 12/31/22.</p> <p>5/24/22 - status update requested</p> <p>6/1/22 - pending Tistrya's update</p> <p>9/10/22 - pending Tistrya's update</p> <p>10/3/22 - pending update</p> <p>10/11/22 - TB extended due date to 6/2023</p> <p>2/8/23 - no progress reported</p> <p>4/5/23 - Tistrya has reached out multiple times to other Town Supervisors with no responses.</p>
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