

**MINUTES OF THE BUDGET WORKSHOP OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON OCTOBER 4, 2022**

Present: Tistrya Houghtling, Supervisor
Marianna Anthonisen, Councilmember
Deborah Gordon, Councilmember
John Trainor, Councilmember

Absent: Britt Buckenroth, Councilmember

Recording Secretary: Marsha “Marcie” Robertson, Town Clerk

Others Present: Jeffrey Winestock, Highway Superintendent
Ed Godfroy, LVPA

CALL TO ORDER:

The meeting was called to order at 4:30p.m. by Supervisor Houghtling.

HEALTH INSURANCE – VISION PLAN:

Supervisor Houghtling stated they would like to offer an employee paid vision plan at no cost to the town. The plan requires two employees to sign up in order to offer the vision plan and two employees do want to sign up for the coverage. She requires authorization from the board to sign up for the vision plan.

A motion was made by Councilmember Trainor, seconded by Councilmember Anthonisen and approved unanimously with the exception of Councilmember Buckenroth who is absent to authorize Supervisor Houghtling to sign up for the Empire Blue View Vision option plan FS.B.20.20.130.130.

HEAT PUMPS – BID NOTICE:

Supervisor Houghtling stated that Steve Powers, CSC Chair is proposing to the board that they use the funding that they have already received from NYSEEDA to do the 51% energy upgrade to the Town Hall. Once the 51% has been completed, they will then receive the \$70,000 and can use that money to upgrade the remainder of the Town Hall. Due to the cost of the project we have to go out to bid for the heat pumps.

A motion was made by Supervisor Houghtling, seconded by Councilmember Gordon and approved unanimously with the exception of Councilmember Buckenroth who is absent to go out to bid on (5) five Super High Efficiency Heating, Cooling, Dehumidification and Air

Purification heat pumps fully installed with bids due on or before 4:00pm on Friday, October 14th, 2022 to be awarded on Monday, October 17th, 2022 at 3:30pm at the Budget Workshop meeting.

MISCELLANEOUS BUDGET ITEMS:

The Town Board reviewed the 2023 Tentative Budget for all general accounts. The following changes were made:

Page 3. **Attorney, A-1420.4** increase from \$20,000 to \$25,000

Page 5. **Traffic Control, A-3310.2** add in \$7,200

Page 6. **Supt. Of Highways, A-5010.4** increase from \$2,500 to \$4,700

LVPA:

Supervisor Houghtling went over the LVPA budget with the board. The LVPA has only requested a \$1,000 increase from last year. The Town Board all agreed that was very reasonable.

Ed Godfroy, LVPA stated that the LVPA would like to abolish the contingency account and use that money for what it was intended for, capital reserves, and put that money into the new building fund and amend the contract to reflect that.

ADJOURNMENT:

A motion was made by Supervisor Houghtling to adjourn the budget workshop at 6:31pm. The motion was seconded by Councilmember Gordon.

Roll Call Vote:

Councilmember Buckenroth -	Absent
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Trainor -	Aye
Councilmember Anthonisen-	Aye

Respectfully submitted,

Marcie Robertson
New Lebanon Town Clerk