

**MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON JANUARY 3, 2022**

Present: Tistrya Houghtling, Supervisor
Deborah Gordon, Councilmember (Online)
John Trainor, Councilmember
Marianna Anthonisen, Councilmember (online)
Britt Buckenroth, Councilmember

Recording Secretary: Marsha “Marcie” Robertson, Town Clerk

Others Present: David Farren, CAC Chair
Jeremy Hughes, Barton & Loguidice (Online)
Don Fletcher, Barton & Loguidice (Online)

CALL TO ORDER:

The meeting was called to order at 5:01pm by Supervisor Houghtling. A moment of silence was held followed by the flag salute. The emergency exits were pointed out. The meeting was held in person at the New Lebanon Town Hall, 14755 State Route 22 North, New Lebanon, NY 12125 and live streamed for the public at:

https://townhallstreams.com/towns/new_lebanon_ny

PRIVILEGE OF THE FLOOR:

Supervisor Houghtling checked her email and there were none for privilege of the floor. Supervisor Houghtling stated that for anyone watching the live stream if you have any comments that you want put into privilege of the floor you can email them to her at supervisor@townofnewlebanon.com and she will read any emails that are received.

EXECUTIVE SESSION:

A motion was made by Supervisor Houghtling to enter into an executive session at 5:02pm for the purposes of discussing the medical, financial, credit or employment history of a particular person/corporation or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension for interviews. The motion was seconded by Councilmember Trainor.

Roll Call Vote:

| | |
|----------------------------|-----|
| Councilmember Buckenroth - | Aye |
| Councilmember Gordon - | Aye |
| Supervisor Houghtling - | Aye |
| Councilmember Trainor - | Aye |
| Councilmember Anthonisen - | Aye |

Supervisor Houghtling stated that for anyone watching the live stream from home, the Town Board and applicants will go into a different room for interviews. The livestream will keep going, for anyone sitting in the room your conversations are being recorded.

Interviews took place.

A motion was made by Supervisor Houghtling to exit Executive Session at 5:19pm. The motion was seconded by Councilmember Trainor.

Roll Call Vote:

| | |
|----------------------------|-----|
| Councilmember Buckenroth - | Aye |
| Councilmember Gordon - | Aye |
| Supervisor Houghtling - | Aye |
| Councilmember Trainor - | Aye |
| Councilmember Anthonisen - | Aye |

ACCEPTANCE OF TWO RESIGNATIONS:

Supervisor Houghtling stated that they received two letters of resignations, one from Gregg Carroll from the BEDC and the other from William Banker from the Planning Board.

A motion was made by Supervisor Houghtling, seconded by Councilmember Buckenroth and approved unanimously to accept the resignation from Gregg Carroll from the BEDC and the resignation from William Banker from the Planning Board.

RESOLUTION #1 OF 2022 - APPOINTMENTS:

Supervisor Houghtling read the following Resolution:

**TOWN OF NEW LEBANON
RESOLUTION #1, 2022
ANNUAL APPOINTMENTS OF TOWN OFFICERS
JANUARY 3, 2022**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Councilmember Trainor

Seconded by Councilmember Buckenroth

Annual Appointments of Town Officers

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon makes the following appointments for a term of one (1) year to run from 1/1/22 to 12/31/22 unless noted otherwise:

Accountant for the Town – Brian Fitzgerald

Attorneys for the Town – Gilchrist Tingley, P.C., Stephanie Ferradino and Hinman Straub

Engineers for the Town – Barton & Loguidice and Laberge Group

Zoning Enforcement Officer, Deputy CEO and Building Department Administrator – Hazel

“Cissy” Hernandez

Code Enforcement Officer and Deputy ZEO – Jeff Hattat
Planning/Zoning & Building Department Clerk – Michelle Bienes
Planning Board Member – 7 year - Monte Wasch
Planning Board Member – 7 year – Josh Young (to fill remainder of 7yr term expiring 12/31/2025)
Planning Board Chair – Elizabeth Brutsch
Zoning Board of Appeals Member – 5 year – Jeannine Tonetti
Zoning Board of Appeals Chair – Tony Murad
Zoning Rewrite Committee ZBA Members - Ted Salem and Tony Murad
Zoning Rewrite Committee PB Members - Elizabeth Brutsch, Greg Hanna and Jim Carroll
Zoning Rewrite Committee CAC Members – VACANT and VACANT
Zoning Rewrite Committee Town Board Members – Deborah Gordon and Britt Buckenroth
Zoning Rewrite Committee Members of the public - VACANT and VACANT
Zoning Rewrite Committee Chair – Ted Salem
Conservation Advisory Council – 2 year – Peg Munves
Conservation Advisory Council – 2 year – Donald Lamonaca
Conservation Advisory Council – 2 year – David Farren
Conservation Advisory Council – 2 year - VACANT
Conservation Advisory Council Chair – David Farren
Board of Assessment Review – 5 year – Sharon Moon (Retroactive to 10/1/2021)
Ethics Board Member – 5 year - Georgette Tefoe
Ethics Board Chair – Tom Gerety
Assessor’s Clerk – Michelle Bienes
Dog Control Officer – Maggie Banker
Court Clerk – Samantha Long
Deputy Court Clerk – Abbie Shoobs
Recreation Commission Member – 7 year – VACANT
Recreation Commission Chair – Samantha Long
Park/Grounds & Building Maintenance Superintendent – Donnie Sears
(Park/Grounds & Building staff to be determined by Superintendent)
Cleaning Service by Jody Brewer - at a rate of \$119 per week X 52 weeks
SYP Camp Director – Kristyn Kreutziger
(SYP Staff to be determined by Camp Director)
New Lebanon Representative to the Columbia County Traffic Safety Council – VACANT
New Lebanon Emergency Management Coordinator – Ed Godfroy

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

| | |
|-----------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

APPOINTMENTS BY OTHER THAN TOWN BOARD:

Supervisor Houghtling appointed Charles "Doug" Banker as Deputy Town Supervisor and Elizabeth Sheffer-Winig as Town Historian.

Town Clerk Robertson appointed Ashley Saviano as First Deputy Town Clerk and Deputy Registrar.

RESOLUTION #2 OF 2022 – SALARIES & WAGES FOR ALL ELECTED & APPOINTED OFFICERS & EMPLOYEES; SETTING OF MILEAGE REIMBURSEMENT RATE:

Councilmember Trainor read the following resolution:

TOWN OF NEW LEBANON

RESOLUTION # 2, 2022

SALARIES AND WAGES FOR ALL ELECTED AND APPOINTED TOWN OFFICERS AND EMPLOYEES & SETTING OF MILEAGE REIMBURSEMENT RATE

JANUARY 3, 2022

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Councilmember Trainor

Seconded by Councilmember Buckenroth

Salaries and Wages for all Elected and Appointed Town Officers and Employees & Setting of Mileage Reimbursement Rate

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following annual salaries for elected officials for the year 2022 to be paid biweekly:

| | |
|----------------------------------|---------------|
| Town Councilmembers | \$4,000 each |
| Town Supervisor & Budget Officer | \$31,200 |
| Town Clerk | \$36,400 |
| Highway Superintendent | \$67,433 |
| Tax Collector | \$10,812 |
| Town Justices | \$11,259 each |

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following annual salaries and hourly wages for appointed officials and employees for the year 2022 to be paid biweekly:

Assessor \$28,957 annual salary

| | |
|--|--|
| Assessor's Clerk | \$14.50/hour (5 hrs/wk) (max \$3,770/yr) |
| ZEO/Building Dept. Admin./Deputy CEO | \$55,167 annual salary (\$25.75/hr X 40 hrs/wk) (12 hrs/wk ZEO; 28 hrs/wk Bldg. Dept. Adm.) |
| Code Enforcement Officer | \$25.75/hour (20hrs/wk) (max \$26,780/yr) |
| Planning Board Clerk | \$14.50/hour (10 hrs/wk) (max \$7,540/yr) |
| ZBA Clerk | \$14.50/hour (5 hrs/wk) (max \$3,770/yr) |
| Building Department Clerk | \$14.50/hour (5 hrs/wk) (max \$3,770/yr) |
| Dog Control Officer | \$3,640 annual salary |
| Court Clerk | \$16.00/hour (30 hrs/wk) (max \$24,960/yr) |
| Deputy Court Clerk | \$15.00/hour (10 hrs/wk) (max \$7,800/yr) |
| First Deputy Town Clerk | \$16.00/hour (27 hrs/wk) (max \$22,464/yr) |
| Park/Grounds/Bldg Maintenance Superintendent | \$17.00/hour (27 hrs/wk total split between buildings and park – total is for all positions, superintendent and all park maintenance staff) (max \$23,868) |
| Park Maintenance Staff | \$12.00/hour |
| Highway Department Employees: | (TBD VIA UNION CONTRACT) |
| Equipment Operator/Mechanic | \$19.00 to \$25.00 per hour (could change w/ pending union negotiations) |
| Summer Youth Program Staff (seasonal): | |
| Camp/Program Director: | \$10,000/season |
| The rates for the Summer Youth Program staff are as follows: | |
| Assistant Program Director | \$16.00/hour (\$7,000 max.) |
| Aquatics Director | \$20.00/hour (\$3,000 max.) |
| Counselors | range \$11.00 to \$15.00 per hour* |
| Counselors in Training | \$8.00/hour |
| Water Safety Instructor Aide | range \$11.00 to \$15.00 per hour |
| Lifeguard | \$20.00/hour |
| | (Max. season total for all non-Director positions \$40,000) |
| | (*Counselors' rates are based on number of years working at the program and number of approved certificates (.50 cents per hour for each certificate and for each year)) |
| Bus Driver | See Below |

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following contractual obligations for the appointed officials and employees noted for the year 2022 to be paid by monthly submission of vouchers unless stipulated otherwise:

| | |
|-------------------------|--|
| Accountant for the Town | \$13,200 annual per agreement (\$1,100/mo) |
|-------------------------|--|

| | |
|-----------------------|--|
| Attorney for the Town | As needed rate(s) per agreement/proposal |
| Engineer for the Town | As needed rate(s) per agreement/proposal |
| Town Historian | \$750 annually with quarterly payments |
| Bus Driver (SYP) | \$250 per driver per trip |

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon sets the following mileage rate for reimbursement to town officials and employees for 2022 when applicable:

\$0.58.5 per mile.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

| | |
|-----------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

MILEAGE REIMBURSEMENT RATE FOR TOWN OFFICIALS/EMPLOYEES:

Supervisor Houghtling stated that the rate has gone up slightly from 2021 and that we go by the Federal Rate set for 2022, \$0.58.5 per mile.

TOWN BOARD COMMITTEES (BY SUPERVISOR):

Supervisor Houghtling stated these Town Board Committees are assigned by the Supervisor.

Supervisor Houghtling made the following Town Board Committee appointments:

- Assessor – Deborah Gordon
- Building Department – Britt Buckenroth
- Business & Economic Development - Deborah Gordon
- Conservation Advisory Council & Environmental Mgmt. Council – Deborah Gordon
- Fire, Law Enforcement & Emergency – John Trainor
- Highway Dept. – John Trainor
- Historian & LVHS – John Trainor
- Justice Court/Constable – Marianna Anthonisen
- Library – Britt Buckenroth
- Buildings, Parks & Recreation – Britt Buckenroth
- Seniors – Deborah Gordon
- Volunteers – Marianna Anthonisen

- Comparison Committee – Marianna Anthonisen & Supervisor Houghtling

RESOLUTION #3 OF 2022 – ESTABLISHMENT OF REGULAR MEETINGS & DESIGNATION OF OFFICIAL NEWSPAPER OF THE NEW LEBANON TOWN BOARD:

Supervisor Houghtling stated that the Planning Board Chair emailed her to say that the Planning Board has motioned and approved to change their meeting start time from 7:30pm to 7:00pm.

Councilmember Buckenroth read the following resolution:

Town Of New Lebanon

RESOLUTION #3, 2022

ESTABLISHMENT OF REGULAR MEETINGS & DESIGNATION OF OFFICIAL NEWSPAPER OF THE NEW LEBANON TOWN BOARD

JANUARY 3, 2022

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Councilmember Gordon

Seconded by Councilmember Trainor

Establishment of the Regular Meetings and Designation of Official Newspaper of the New Lebanon Town Board

BE IT RESOLVED THAT the regular meetings of the Town Board of the Town of New Lebanon, throughout the year 2022, be held at 7:00 p.m. on the second (2nd) Tuesday of the month and that the fourth (4th) Tuesday of the month will be reserved for special meetings.

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon designates The Eastwick Press as the official newspaper for the Town of New Lebanon for the year 2022 and further approves the usage of the Register Star for legal and public notices as needed.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

| | |
|-----------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

A motion was made by Supervisor Houghtling, seconded by Councilmember Trainor and approved unanimously to have the Town Clerk notice the paper for the Town Board meetings and include the Planning Board meeting time change and all of our Committees and Boards standing monthly meeting dates and times.

RESOLUTION #4 OF 2022 - DEPOSITORIES:

Councilmember Buckenroth read the following resolution:

**TOWN OF NEW LEBANON
RESOLUTION #4, 2022
DESIGNATION OF DEPOSITORIES AND FISCAL AUTHORIZATIONS
JANUARY 3, 2022**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Councilmember Gordon
Seconded by Councilmember Buckenroth

Designation of Depositories and Fiscal Authorizations

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon designates the Bank of Greene County as the depositories for the Town of New Lebanon for all Town Officers to deposit all monies coming into their hands by virtue of their offices for the year 2022.

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Town Supervisor and Deputy Town Supervisor to sign checks and transfer monies for the Town of New Lebanon for the year 2022 and that all checks will be countersigned by the Town Clerk or the Deputy Town Clerk.

BE IT FURTHER RESOLVED THAT, the banks and trust companies that are authorized for the deposit of monies, and the maximum amount which may be kept on deposit at any time, are:

| Depository Name | Maximum Amount | Officer |
|------------------------|-----------------------|----------------|
| Bank of Greene County | \$5,000,000 | Supervisor |
| Bank of Greene County | \$5,000,000 | Tax Collector |
| Bank of Greene County | \$100,000 | Town Clerk |
| Bank of Greene County | \$100,000 | Town Justices |

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes all Town Officers to electronically deposit checks received in their respective offices to their respective Bank of Greene County accounts.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

| | |
|-----------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #5 OF 2022 - PETTY CASH FUNDS:

Town Clerk Robertson read the following resolution:

**TOWN OF NEW LEBANON
RESOLUTION # 5, 2022
PETTY CASH FUNDS
JANUARY 3, 2022**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling
Seconded by Councilmember Trainor

DESIGNATION OF AMOUNTS FOR PETTY CASH FUNDS FOR OFFICERS OF THE TOWN OF NEW LEBANON

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the following Town Officers petty cash funds in the following amounts for the year 2022:

| | |
|-----------------------------------|----------|
| Town Supervisor | \$100.00 |
| Town Clerk | \$200.00 |
| Justice Court | \$150.00 |
| Tax Collector | \$250.00 |
| Building Department Administrator | \$150.00 |
| Assessor | \$ 30.00 |

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

| | |
|--------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
|--------------------------------|-----|

| | |
|-----------------------------------|-----|
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #6 OF 2022 - HIGHWAY WORK WITH NEIGHBORING TOWNS:
Councilmember Trainor read the following resolution:

**TOWN OF NEW LEBANON
RESOLUTION # 6, 2022
HIGHWAY WORK WITH TOWNS OF CANAAN, CHATHAM, AND STEPHENTOWN
JANUARY 3, 2022**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Councilmember Buckenroth
Seconded by Councilmember Trainor

HIGHWAY WORK WITH TOWNS OF CANAAN, CHATHAM, AND STEPHENTOWN

WHEREAS, it has been the policy of the Highway Superintendent to trade highway labor and/or equipment with other towns when it has been of benefit to the Town of New Lebanon.

NOW THEREFORE, BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Highway Superintendent to continue this policy with the Towns of Canaan, Chatham, and Stephentown for the year 2022.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

| | |
|-----------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #7 OF 2022 - SANDING PLACES OF PUBLIC ASSEMBLY:
Town Clerk Robertson read the following resolution:

**TOWN OF NEW LEBANON
RESOLUTION #7, 2022
SANDING PLACES OF PUBLIC ASSEMBLY
JANUARY 3, 2022**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling
Seconded by Councilmember Buckenroth

SANDING PLACES OF PUBLIC ASSEMBLY

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Highway Superintendent to sand the Lebanon Valley Protective Association driveways at New Lebanon and West Lebanon, and the driveways at the Walter B. Howard Elementary School and the New Lebanon Central Junior Senior High School, at the discretion of the Highway Superintendent, per the request of the Head of the Bus Garage and/or the Chief of the Lebanon Valley Protective Association for the year 2022.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

| | |
|-----------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #8 OF 2022 - SUMMER YOUTH PROGRAM RATES:

Councilmember Buckenroth read the following resolution:

**TOWN OF NEW LEBANON
RESOLUTION # 8, 2022
SUMMER YOUTH PROGRAM FEES
JANUARY 3, 2022**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 3rd day of January 2022, the following Resolution was proposed and seconded:

Resolution by Councilmember Buckenroth
Seconded by Councilmember Trainor

SUMMER YOUTH PROGRAM FEES

BE IT RESOLVED THAT, the New Lebanon Town Board hereby establishes the following rates and fees for the eight-week Town of New Lebanon Summer Youth Program:

Early Registration Fees (*discounted 20% if final payment is received by June 5th*):

Resident (Town taxes paid to New Lebanon):

| | |
|-------------|---------------|
| 1 child | \$480/season |
| 2 children | \$720/season |
| 3 children | \$882/season |
| 4+ children | \$1002/season |

Local Non-resident (Town taxes not paid to New Lebanon, School taxes paid to NLCSD):

| | |
|-------------|----------------|
| 1 child | \$810/season |
| 2 children | \$1,200/season |
| 3 children | \$1,620/season |
| 4+ children | \$1,920/season |

Non-resident (Town taxes not paid to New Lebanon; School taxes not paid to NLCSD):

| | |
|-----------|----------------|
| Per child | \$1,620/season |
|-----------|----------------|

Registration Fees:

Resident (Town taxes paid to New Lebanon):

| | |
|-------------|----------------|
| 1 child | \$600/season |
| 2 children | \$900/season |
| 3 children | \$1,102/season |
| 4+ children | \$1,252/season |

Local Non-resident (Town taxes not paid to New Lebanon, School taxes paid to NLCSD):

| | |
|------------|----------------|
| 1 child | \$1,013/season |
| 2 children | \$1,500/season |

3 children \$2,025/season
4+ children \$2,400/season

Non-resident (Town taxes not paid to New Lebanon; School taxes not paid to NLCSD):
Per child \$2,025; and

BE IT FURTHER RESOLVED THAT due to requirements that all staffing determinations be made based on enrollment numbers, **registration fees will be accepted only for the entire season and participation for only part of the season will not be discounted;** and

BE IT FURTHER RESOLVED THAT, these fees are due at the time of registration and they are non-refundable, unless the Town of New Lebanon cancels the Summer Youth Program prior to the program commencing for that season.

BE IT FURTHER RESOLVED THAT the fees for the Swim Program are set at \$40 per session discounted to \$70 for enrollment in 2 sessions; and

BE IT FURTHER RESOLVED THAT the fees for participation in other on-site and off-site programs and field trips will be determined by the Camp Director based on the cost of the program/field trip; and

BE IT FURTHER RESOLVED THAT the registration fee(s) will be waived for the children of Town of New Lebanon employees.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

| | |
|-----------------------------------|-----|
| Councilmember Britt Buckenroth | Aye |
| Councilmember Deborah Gordon | Aye |
| Supervisor Tistrya Houghtling | Aye |
| Councilmember John Trainor | Aye |
| Councilmember Marianna Anthonisen | Aye |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 3, 2022
Marcie Robertson
New Lebanon Town Clerk

DESIGNATION OF VOTING DELEGATE - NYSAOT:

Supervisor Houghtling stated that this is an annual business session for the Association of Towns. It is held in New York City in February. She stated that traditionally, it is an in-person meeting and the town will pay for someone to go but typically no one goes. No one was interested in attending. No resolution was passed for this.

OTHER:

Motion Authorizing Supervisor To Sign Retainer For Legal Services For 2022 From Gilchrist Tingley, P.C.; Ferradino Firm, PLLC and Hinman Straub:

Three attorney's; Gilchrest Tingley, PC, Ferradino Firm, PLLC and Hinman Straub were appointed at tonight's meeting.

A motion was made by Councilmember Trainor, seconded by Councilmember Anthonisen and approved unanimously to authorize Supervisor Houghtling to enter into retainers for 2022 with Gilchrest Tingley, PC, Ferradino Firm, PLLC and Hinman Straub.

IN-PERSON VS ONLINE MEETING:

Supervisor Houghtling brought up the rising numbers of COVID cases and the possibility of meeting online instead of in-person at the Town Hall until the numbers go down. The County meetings have been and still are meeting online.

The Town Board held discussion on this matter.

The Town Board agreed that the meeting on January 11th, 2022 will remain in-person and starting in February to go online.

ANNOUNCEMENTS:

JANUARY:

Tuesday, January 11th, 2022 at 6:30 pm – Special Meeting for Interviews

Tuesday, January 11th, 2022 at 7:00 pm – Regular Monthly Meeting

Tuesday, January 18th, 2022 at 5:00 pm – Annual Audit Meeting

PRIVILEGE OF THE FLOOR:

In addition to an in-person privilege of the floor, Supervisor Houghtling will read all comments, questions and concerns emailed to supervisor@townofnewlebanon.com during the meeting. Supervisor Houghtling stated she has not received any emails from anyone online.

ADJOURNMENT:

A motion was made by Supervisor Houghtling to adjourn the meeting at 5:54pm.

The motion was seconded by Councilmember Buckenroth.

Roll Call Vote:

| | |
|----------------------------|-----|
| Councilmember Buckenroth - | Aye |
| Councilmember Gordon - | Aye |
| Supervisor Houghtling - | Aye |
| Councilmember Trainor - | Aye |
| Councilmember Anthonisen - | Aye |

Respectfully submitted,

Marcie Robertson
New Lebanon Town Clerk

DRAFT