

**MINUTES OF THE SPECIAL MEETING OF  
THE TOWN BOARD OF THE TOWN OF NEW LEBANON  
HELD ON OCTOBER 19, 2020**

**Present:** Tistrya Houghtling, Supervisor  
Jesse Newton, Councilmember  
Norman Rasmussen, Councilmember (online)  
Deborah Gordon, Councilmember (online)  
John Trainor, Councilmember

**Recording Secretary:** Marsha “Marcie” Robertson, Town Clerk

**Others Present:** Paul McCreary, Engineer (online)  
Elizabeth Brutsch, Planning Board Chair (online)  
Cissy Hernandez, CEO, ZEO  
Bill Banker  
Tim Schroder

**CALL TO ORDER:**

The special meeting was called to order at 6:27 pm by Supervisor Houghtling.

**PAVILION BATHROOM CONTRACT EXTENSION:**

Councilmember Newton stated that we have the contractor Billy Banker of Banker Enterprises here to give an update. Councilmember Newton stated that this project has been held up due to COVID and there have been a few minor engineering changes, toilets and lights.

Billy Banker, Banker Enterprises stated that his business has not had any full-time employees since COVID hit, he has had problems getting employees and sub-contractors.

Supervisor Houghtling asked Billy, now that the outside of the building is constructed, can he work in the winter?

Billy Banker answered that yes, he could. Ideally, he would like to have it completed in a month.

Councilmember Newton asked Billy, what did he think the time frame would be if he could keep someone employed.

Billy Banker answered that it would be about six weeks.

Supervisor Houghtling stated that six weeks goes to the beginning of December, we have a meeting on December 8<sup>th</sup>, do you think if we extend the contract until December 9<sup>th</sup> that would be good.

Councilmember Newton stated that was good to him, but we could have inclement weather,

why don't we set it to seventy-two hours after our December meeting?

Supervisor Houghtling stated why don't we set it until Friday, December 11<sup>th</sup>.

Councilmember Newton asked Billy if that works?

Billy Banker responded that he could try like crazy, this is not normal for him. There are shortages in the supply chains as well. He stated that he doesn't like the fact that this job is dragging on like it is.

Supervisor Houghtling made a motion to extend the deadline for the Shatford Pavilion Bathroom Project to end of day December 11<sup>th</sup>, 2020. Councilmember Newton seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Gordon -	Aye
Supervisor Houghtling -	Aye
Councilmember Newton -	Aye
Councilmember Trainor -	Aye

**ADJOURNMENT:**

A motion was made by Supervisor Houghtling and seconded by Councilmember Newton to adjourn the special meeting at 6:33 pm.

Respectfully submitted,

Marcie Robertson  
New Lebanon Town Clerk