

**MINUTES OF THE SPECIAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON DECEMBER 13, 2019**

Present: Margaret Robertson, Interim Supervisor
Kevin Smith Sr., Councilmember
Jesse Newton, Councilmember
Mark Baumli, Councilmember

Absent: Norman Rasmussen, Councilmember

Recording Secretary: Tistrya Houghtling, Town Clerk

Others Present: None

CALL TO ORDER:

The meeting was called to order at 9:04 a.m. by Interim Supervisor Robertson.

TOWN INSURANCE:

Interim Supervisor Robertson stated that she was so focused on the crime bond thing that she completely forgot to do the regular town insurance.

Councilmember Baumli made a motion to accept the insurance quote of \$25,855.97 and to authorize Interim Supervisor Robertson to execute any necessary documents.
Councilmember Smith seconded that motion.

Roll Call Vote:

| | |
|--------------------------------|--------|
| Councilmember Rasmussen - | Absent |
| Councilmember Smith - | Aye |
| Interim Supervisor Robertson - | Aye |
| Councilmember Newton - | Aye |
| Councilmember Baumli - | Aye |

NYS RETIREMENT:

Interim Supervisor Robertson stated that the retirement ended up being almost \$5,000 more than what we had estimated. Town Clerk Houghtling stated that we need to take \$4,096 from contingency, doing the budget amendment at the year end meeting. She stated that \$1,117 has to go into DA-9010.8 and \$2,979 has to go into A-9010.8

Councilmember Newton made a motion authorizing Interim Supervisor Robertson to pay the NYS Retirement voucher on an interim basis in the amount of \$64,596 with \$46,979 coming from A-9010.8 and \$17,617 coming from DA-9010.8. Councilmember Baumli seconded that motion.

Roll Call Vote:

| | |
|--------------------------------|--------|
| Councilmember Rasmussen - | Absent |
| Councilmember Smith - | Aye |
| Interim Supervisor Robertson - | Aye |
| Councilmember Newton - | Aye |
| Councilmember Baumli - | Aye |

ORGANIZATIONAL MEETING:

Councilmember Baumli made a motion to schedule an Organizational Meeting for January 2, 2020 at 7:00 p.m. Councilmember Smith seconded that motion. The motion passed unanimously (Councilmember Rasmussen absent).

DRYER AND FRIDGE FOR HIGHWAY GARAGE:

Councilmember Smith stated that he got two verbal quotes for the fridge and dryer. The dryer from Home Depot is \$599 and from Ward Hatch Mechanical is \$520. The fridge from Home Depot is \$999 and from Ward Hatch Mechanical is \$671.

Councilmember Smith made a motion to purchase the dryer from Ward Hatch Mechanical in the amount of \$520 and to purchase the fridge from Ward Hatch Mechanical in the amount of \$671 to be paid from DA-5132.2. Councilmember Baumli seconded that motion.

Roll Call Vote:

| | |
|--------------------------------|--------|
| Councilmember Rasmussen - | Absent |
| Councilmember Smith - | Aye |
| Interim Supervisor Robertson - | Aye |
| Councilmember Newton - | Aye |
| Councilmember Baumli - | Aye |

ADJOURNMENT:

A motion was made by Councilmember Smith and seconded by Councilmember Newton to adjourn the meeting at 9:17 a.m.

Respectfully submitted,

Tistrya Houghtling
New Lebanon Town Clerk