

**MINUTES OF THE REGULAR MONTHLY MEETING OF  
THE TOWN BOARD OF THE TOWN OF NEW LEBANON  
HELD ON OCTOBER 9, 2018**

**Present:** Colleen Teal, Supervisor  
Kevin Smith Sr., Councilmember  
Jesse Newton, Councilmember  
Mark Baumli, Councilmember  
Norman Rasmussen, Councilmember

**Recording Secretary:** Tistrya Houghtling, Town Clerk

**Others Present:** Mary Young, LVPA  
Ed Godfroy, LVPA  
Gregg Gilliland, LVPA  
Eugenia Browning, LVPA  
Bill Black, Columbia County Emergency Mgmt  
Jeff Winestock, Highway Superintendent  
Bruce Shenker, NL Rep to CC Enviro Mgmt Council  
Peg Munves, CAC Member & ZRC Member  
Cynthia Creech, Court Clerk & CAC Member  
Bob Smith, Planning Board Member  
Thaddeus Flint, Reporter for the Eastwick Press  
Several members of the Public

**CALL TO ORDER:**

The meeting was called to order at 7:03 p.m. by Supervisor Teal. A moment of silence was followed by the flag salute. Supervisor Teal pointed out the emergency exits.

**MINUTES:**

The minutes of the **September 11, 2018 Regular Meeting** and the **September 25, 2018 Special Meeting** were reviewed. Town Clerk Houghtling stated that at the September 25 special meeting Jeff Winestock and Tony Murad arrived towards the end of the meeting and she forgot to add them in to the list of people present so she would like to amend that. Supervisor Teal stated that she is going to abstain from September 11 minutes approval because she was absent. A motion was made by Supervisor Teal to approve both sets of minutes, September 11 as typed and September 25 as amended. Councilmember Newton seconded that motion. The motion was approved unanimously to accept the above noted minutes.

**FINANCIAL:**

***Supervisor's Report:***

Supervisor Teal provided the public and TB members with a copy of the Supervisor's Report as of September 30, 2018. Supervisor Teal stated that on page 2 under expenditures vs actual there are two items that have a negative balance. The first is 1920.4 which is municipal association dues. That was a typographical error. It is being corrected by the Accountant. The other is 6410.4 which is publicity. That one was taken care of with the

budget amendment when we set up the publicity fund on June 12. The Accountant is also correcting that one. She stated that those two negative balances were actually errors and they are being corrected. A motion was made by Councilmember Smith, seconded by Councilmember Baumli and approved unanimously to accept the Supervisor's report as amended.

**CORNERSTONE MOBILE HOME PARK EXPANSION DETERMINATION:**

Supervisor Teal stated that this mobile home park had 6 lots historically. There are 6 slabs and set up for the water and septic for 6 units. She spoke with the Attorney and he said that we are within our rights to make a determination that it is not an expansion.

Supervisor Teal made a motion since cornerstone was approved for 6 lots in the past, has the slabs, water, septic, etc for 6 units, the Town Board determines that this is not an expansion and approves the cornerstone mobile home park permit for 6 units subject to the approval of the Columbia County Department of Health. Councilmember Newton seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

**PRIVILEGE OF THE FLOOR:**

**Rose Viggiano** stated that she lives at 544 Wadsworth Road. She stated that they dumped dirt on the road to fix it and the problem is that it is 2 feet higher than what it was. Nothing is level anymore. She handed photos of her road to the Town Clerk to file in her office. Her house is very close to the road and it is dangerous in the winter as cars could slide off the road right into her house. Supervisor Teal and Superintendent Winestock both came up to look at it and Superintendent Winestock suggested that they move the road more to the right, away from the house. She would greatly appreciate it if the town would consider doing this. Supervisor Teal stated that the Town will look into her request and talk to the Highway Superintendent and someone will respond to her.

**OLD BUSINESS:**

***PESH/Highway Fuel Tank Project:***

Supervisor Teal stated that we are moving forward with the placement outside. She stated that PESH denied moving the nozzle outside. They also denied our request for an additional extension but she has received verbal approval to extend it to December 15<sup>th</sup> because of the bid package and the contract and being able to get it all done. She stated that bids are due on October 12<sup>th</sup> and will be decided by the Town Board on October 15<sup>th</sup>.

Highway Superintendent Winestock stated that where the fuel tank is going is on a leach field for our septic system and he thinks on the specs it says to dig down a foot or and he thinks we should do an Alaskan Slab. Councilmember Smith stated that the Town Engineer is aware that we are not going to do much digging for it. He thinks he did do the

specs for an Alaskan Slab.

***Generator for Town Hall:***

Supervisor Teal stated that Councilmember Smith got a proposal on the generator in order for us to submit for the JCAP grant and it has been given to the court and the deadline for that application is October 11. Councilmember Smith asked if the JCAP application has been submitted. Town Clerk Houghtling stated she doesn't think so. Councilmember Smith asked Court Liason Newton to reach out to the Judges and ask about the JCAP application.

***Newsletter and Other Notices:***

Supervisor Teal stated that we had a conversation with the Town Attorney and Town Clerk Houghtling requested that the Town Board modify the policy, because they had already made a policy on the record.

Supervisor Teal made a motion to modify the content of the town newsletters, the town email blasts and the town website to limit them to information about town government business including town offices, departments, boards and commissions, their programs and activities as well as information about programs and events offered by County or State agencies. Councilmember Smith seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

***FEMA – August Storm – No Declaration:***

Supervisor Teal stated there was no declaration for the August storm. The town met it's threshold. The county met their threshold. She believes it went as far as the state and they met their threshold and then FEMA determined that the storms that hit us were different from the ones that were under the other declaration and that there would not be any disaster funding or declaration for this area. She stated that we had about \$60,000 in damages from this storm.

***EV Charging Station:***

Supervisor Teal stated that at the last meeting we had proposed simply moving forward with the state form. That cannot happen because there are liens on the property. Town Clerk Houghtling confirmed that the standard easement form will not work with the liens which is why the Town Attorney wanted more. Supervisor Teal stated that we need to either extend this to the spring and authorize the Attorney to move forward with all the contract and agreement modifications on this project. Councilmember Smith stated that he would want to know the cost first. Councilmember Baumli stated that he would agree with that as well. Since Stewart's is now moving maybe it would be worth looking into whether they have liens on their properties or own them outright and maybe explore a new location that doesn't have a lien on the property. That would be a lesser cost.

Town Clerk Houghtling stated that she spoke with the grant administrators and they did not realize that the property we were looking at had liens on it. They recommended trying to find a new location without a lien on it. She will start looking for new properties that might be open to having an EV charging station and do not have a lien.

**NEW BUSINESS:**

***Columbia County Environmental Management Council Appointment – 2 year term:***

Supervisor Teal stated that Bruce Shenker currently sits in this position and would like to be re-appointed.

Supervisor Teal made a motion to re-appoint Bruce Shenker to another 2 year term on the Columbia County Environmental Management Council. Councilmember Rasmussen seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

***Columbia County Hazard Mitigation Multi-Jurisdictional Plan Adoption:***

Supervisor Teal stated that we adopted this once but apparently we didn't use the proper language for the state. Bruce Shenker asked where we got this plan from. Supervisor Teal stated that this plan was first done a while ago and it was done with all the towns and the county involved. There was a consultant used. It has to be renewed every 5 years. It has taken us about 5 years to prepare the renewal. The county adopted it last year in November and then the town adopted it the following month. We adopted it too early and not in the right format for them. The town was involved in the creation of the plan and Supervisor Teal worked together with the consultants on our section.

Councilmember Rasmussen asked what the town gets by being a part of this. Supervisor Teal stated that this is what entitles us to FEMA reimbursements.

**TOWN OF NEW LEBANON**

**RESOLUTION #22, 2018**

**ADOPTION OF COLUMBIA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN  
OCTOBER 9, 2018**

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 9<sup>th</sup> day of October 2018, the following Resolution was proposed and seconded:

Resolution by Councilmember Rasmussen

Seconded by Supervisor Teal

**RESOLUTION ADOPTING THE COLUMBIA COUNTY MULTI-  
JURISDICTIONAL HAZARD MITIGATION PLAN**

**WHEREAS**, the town of **New Lebanon**, with the assistance from **Ecology and Environment, Inc.**, has gathered information and prepared the **Columbia County Multi-Jurisdictional Hazard Mitigation Plan**; and

**WHEREAS**, the **Columbia County Multi-Jurisdictional Hazard Mitigation Plan** has been prepared in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS**, the town of **New Lebanon** is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

**WHEREAS**, the town of **New Lebanon** has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

**NOW, THEREFORE, BE IT RESOLVED** by the New Lebanon Town Board that New Lebanon adopts the **Columbia County Multi-Jurisdictional Hazard Mitigation Plan** as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Norman Rasmussen	Aye
Councilmember Kevin Smith Sr.	Aye
Supervisor Colleen Teal	Aye
Councilmember Jesse Newton	Aye
Councilmember Mark Baumli	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

***CDPHP Insurance Renewal – add MVP Plan (determination – October at Budget Workshop Meetings):***

Supervisor Teal stated our health insurance contract starts December 1<sup>st</sup> so the current contract expires November 30<sup>th</sup>. We are going to be making a proposal to add another piece to the plan so that there will be a lower cost option there. The board will have to make it's decision at a special meeting, a budget workshop, so she wanted to be sure that this was said at a regular public meeting so everyone will be aware that that renewal and/or expansion will be done at a budget workshop.

***125 POP Document – preparation by Marshall & Sterling at \$125/annually:***

Supervisor Teal stated that she is asking for authorization from the board to have Marshall & Sterling prepare the 125 POP document for the town. It is \$125 annually. It is required for us to have pre-tax deductions for employees which we currently have.

Councilmember Newton made a motion authorizing Marshall & Sterling to prepare a 125 POP Document for the Town at \$125 annually. Councilmember Baumli seconded that

motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

***Chatham Rescue Squad – Public Hearing on 2019 Contract:***

Supervisor Teal stated that everyone got the proposal. This is not in our budget. This is in the county budget. We have to have a public hearing on the contract and on the amount and she has to get everything to the county for the chargeback agreement. With a 10 day notice, we could have the public hearing on 10/29 at 5:25pm for the 2019 Chatham Rescue Squad contract.

Supervisor Teal stated that there have been some questions and concerns about compensation over the years for Chatham Rescue Squad and how we got there. They put together a plan based on assessed value for all of the towns that they now serve and taking their budget and allocating it that way. It is going to be a 4 year plan to bring everyone into a more equitable distribution. For 2019 our share is \$173,439. For 2020 our share is \$151,769. For 2021 our share is \$130,100. For 2022 our share would be \$108,431.

Supervisor Teal made a motion to set the public hearing for the contract for 2019 between the Town and Chatham Rescue Squad for Monday, 10/29 at 5:25pm. Councilmember Newton seconded that motion. The motion passed unanimously.

Councilmember Smith stated that he wants to see what their response time is for New Lebanon. Supervisor Teal stated that she will ask them.

***Legal Counsel:***

Supervisor Teal stated we have received another proposal. The board had asked her to talk to Attorney Tuczinski. The big projects that he is currently working on is what he would like to continue with which would be the highway project that we are working on, PESH if needed, and LVPA. We had talked about all land use issues and code review/rewriting to go through Tingley and Gilchrist. Any new projects that will be going to Tuczinski, she would recommend that we discuss. See how things go through the end of the year with Tingley and Gilchrist, but through the end of the year if there is something else that comes up, we decide on a case by case basis.

Councilmember Newton asked if Attorney Tingley has already done land use stuff. Supervisor Teal answered yes, that is their specialty. Councilmember Smith asked if Attorney Tingley is up to date with the code review that we did. Supervisor Teal stated yes, he has all of that.

Supervisor Teal made a motion to continue to use Attorney Dan Tuczinski and his firm

for the Highway Project, PESH if necessary, the LVPA, the EV charging station and any other future projects that the Town Board determines they want to go through that law firm and to use Tingley and Gilchrist for all the land use issues and all of the code review and rewriting. Councilmember Smith seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

Councilmember Rasmussen made a motion authorizing Supervisor Teal to execute a retainer for legal services with Tingley and Gilchrist for the remainder of 2018 at the rates submitted to the Town. Councilmember Newton seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

***“No Parking” – West Street (aka County Route 5A):***

Supervisor Teal stated that the signs for no parking that are between Route 20 and Cemetery Road are very old and need replacing. The County reached out to her and asked if we enforce that no parking area and if we still want it to be a no parking area and if we want them to replace the signs. She stated the reason that it became a no parking zone no longer exists so her thought was to repeal the no parking designation.

**TOWN OF NEW LEBANON**

**RESOLUTION #23, 2018**

**RESCISSION OF JULY 14, 1980 RESOLUTION – COUNTY ROUTE 5 A “NO PARKING ZONE”  
OCTOBER 9, 2018**

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 9<sup>th</sup> day of October 2018, the following Resolution was proposed and seconded:

Resolution by Councilmember Smith  
Seconded by Supervisor Teal

**RESOLUTION RESCINDING 1980 DESIGNATION OF COUNTY ROUTE 5A A “NO PARKING ZONE”**

**WHEREAS**, the New Lebanon Town Board adopted a resolution on July 14, 1980 designating County Route 5A (aka. West Street) a NO PARKING ZONE from the intersection of Routes 20 & 22 to the intersection of Cemetery Road; and

**WHEREAS**, the Columbia County Department of Public Works (CCDPW) installed “no parking” signs in this designated area; and

**WHEREAS**, the CCDPW has inquired if the town enforces this “no parking” zone and wants the signs replaced; and

**WHEREAS**, the New Lebanon Town Board the events that initiated this designation no longer occur and does not see a need to continue with this designation;

**NOW, THEREFORE, BE IT RESOLVED** by the New Lebanon Town Board that the “No Parking” zone designation on County Route 5A (aka West Street) between the intersection of Route 20/22 and the intersection of Cemetery Road be rescinded and the CCDPW be authorized to remove and not replace the “no parking” signs currently within this area.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Norman Rasmussen	Aye
Councilmember Kevin Smith Sr.	Aye
Supervisor Colleen Teal	Aye
Councilmember Jesse Newton	Aye
Councilmember Mark Baumli	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

***Public Hearings: 2019 LVPA Contract; 2019 Town Budget:***

Supervisor Teal stated that public hearing on the contract with LVPA requires 10 day notice and the public hearing on the town budget requires 5 day notice. 5 day notice would require it be in the paper by 11/2 which means she would have to send it to the paper by 10/30/18 at noon which means at the special meeting on the 30<sup>th</sup> we would not be able to make amendments to the budget. It was agreed that the budget workshop on 10/30 would be cancelled. For LVPA, we would need the decision by that first week of budget workshop because that would have to be sent to the paper by 10/23. The LVPA was scheduled for the 10/15 budget workshop.

***Assessor’s Request:***

Supervisor Teal stated that the Assessor is requesting a budget amendment in the amount of \$900 for postage paid envelopes and a budget amendment in the amount of \$650 for an additional 60 hours for the Assessor’s Clerk through the year-end to work on the revaluation. This would require a transfer from contingency as there is no money left in the budget for 2018. She stated that the postage is for the revaluation to mail out documents that have to go out before year end. The additional hours is because they have used up all the extra hours that we gave them and all the standard hours to do the work on the revaluation. This would give her the work needed for the revaluation through the



end of the year. Councilmember Newton asked if the extra hours would switch her job position to full time. Supervisor Teal stated no because right now she has no hours. If we don't approve this, she won't work in the Assessor's office through the end of the year. Councilmember Newton stated that he remembers when this was done last time and the thought was that it would be worthwhile and now we are doing it again, but when he comes here she is worth the \$650 because she is pounding out work. Councilmember Smith asked if she feels like this is it or is she going to request more. Supervisor Teal stated that this is it. Councilmember Baumli asked if the revaluation will be wrapped up by the end of 2018. Supervisor Teal stated that her hours for 2018 for the revaluation will be covered in this \$650. Councilmember Baumli asked if all of the work for the revaluation will be done at the end of 2018 and if not, has the Assessor put in next year's budget proposal money for the revaluation to wrap it up next year, otherwise we are going to get to the end of next year and we are going to be in the same boat again. Supervisor Teal stated that this is all the prep work which will be wrapped up by the end of 2018. The revaluation won't be done but all the prep work that the clerk is working on will be done. She stated that we won't be doing this again.

Supervisor Teal made a motion to approve both of the Assessor's requests to increase her .4 account by \$900 for postage paid envelopes and to increase her .11 account by \$650 for an additional 60 hours for the Assessor's Clerk through the end of 2018. Councilmember Rasmussen seconded that request.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

***Building Department Request:***

Supervisor Teal stated that the building department is requesting a scanner for \$500. The funding is in their account, but it was not planned to be used for that so they are asking for the board's authorization to make that purchase. It would be \$500 and the cost would be shared by the zoning, planning and code enforcement accounts.

Councilmember Smith made a motion to approve the purchase of a scanner in the amount of \$500 for the building department. Councilmember Baumli seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

***Letter Received – Budget Related:***

Supervisor Teal stated that she received a letter from a resident, John Nestler, to the

Town Supervisor and the Town Board Members. She read the following letter aloud:

*I am addressing the Board to express my concerns over the budget allotted for the New Lebanon Library. It is my understanding that the library is actually budgeted more funds than the Fire and Ambulance Services. I feel that in this digital day and age it is ridiculous to spend the type of money that is being spent on this library. Practically any book in that library is available for immediate download for pennies. I grew up in this town and remember when the library was attached to the town hall and open part time, even though you were unable to download a book on demand. I do not feel that this library warrants such a big expense to tax payers. I would like to see something done to address this. I have spoken with several residents in this town and they share my concerns.*

Supervisor Teal stated that attached the board will find a copy of NYS Education Law section 259 and her letter responding to Mr. Nestler. Supervisor Teal read the following letter aloud that she sent to Mr. Nestler in response to his letter:

*I am writing in response to your letter dated October 9,2018 regarding the budget allocated for the New Lebanon Library. I have enclosed a copy of the New York State Education Law Section 259. Once the voters of New Lebanon approved the budget of \$135,000 in a referendum; the Town Board must provide that amount until it is changed through another vote. The only entity with the authority to bring another vote is the Board of Trustees of the New Lebanon Library. Section 259.1.(b) outlines that voters may petition the Board of Trustees; however, the Town Board has no authority in this matter. I hope this answers your concerns from the Town Board's perspective. Thank you.*

Councilmember Rasmussen stated just to be sure he understands it, the law says that if any citizens want to reduce the amount contributed to the library then 10% of the people who voted in the last election have to sign a petition and the library board of trustees has to agree to then have the referendum so the only way to reduce it is if the library agrees to a vote to possibly reduce their budget. Supervisor Teal stated not only that but the law is very clear and it says "shall so petition the library and the library board of trustees shall endorse the question of establishing or increasing the amount of funding". She asked the State a few years ago why it didn't address reducing the amount of funding and they said it was a glitch in the law and they have not changed it in the 11 years since then. Councilmember Rasmussen stated that makes no sense.

Councilmember Newton asked if \$135,000 is the library's only budget. He asked don't they get grants from the State and such. He stated that he likes the library and uses it all the time. He doesn't download books but he knows that it is a considerable amount to pay from the town and it shows up as a major line on our taxes.

Councilmember Baumli stated if the State amends this law to say that the amount of funding can be reduced who determines the amount. Would the board of trustees determine the amount it should go out to referendum for to be reduced? He stated it doesn't make sense.

**COMMITTEE/LIAISON REPORTS:**

***Assessor (Councilmember Rasmussen):***

No report.

***Building Department (Councilmember Baumli):***

No report.

***CAC & Environmental Management (Councilmember Rasmussen & Bruce Shenker):***

Peg Munves stated that the CAC had a fantastic turnout in support of the NRCP. 20 people came from the CLC, the ZBA, a lot of landowners, Hudsonia, the entire CAC, the Planning Board and Grow the Valley. She stated that unfortunately the Town Board missed a great event. It was nice to see the support for the NRCP.

Bruce Shenker stated that there is a sustainable energy fair at Duane Stuart school in East Greenbush. There will be speakers, electric cars, and vendors for sustainable energy.

***Fire, Law Enforcement & Emergency (Councilmembers Smith & Newton):***

Councilmember Smith stated that the grant for the fire company that they received for the air packs was \$104,000 from New York State and \$5,000 from the LVPA for a total of \$109,000.

***Highway (Superintendent Winestock & Councilmembers Smith & Newton):***

Highway Superintendent Winestock stated that he got the new tractor.

***Historian & LVHS: (Councilmembers Baumli & Rasmussen):***

No report.

***Justice Court/Constable (Councilmember Newton):***

Councilmember Smith asked Councilmember Newton to ask Judge Byrne about the submission of the JCAP application.

***Parks & Recreation (Councilmembers Smith & Newton):***

Councilmember Newton stated that there is additional work that needs to be done on the pavilion. The contractor is taking care of it. They conferred with the engineer and he was totally fine with going ahead with removing a floor drain that went nowhere and fixing a wall. Other than that, the work seems to be going along quite well. Councilmember Smith stated that he is repairing part of the floor that is broken out. He is going to frame that in as well and have to put in a new grounding rod. Also, it wasn't in the bid package for the felt down. Billy, doing his due diligence noticed it was clay so that also was another add on to put that down to keep the small stones from coming up. The price for the add ons is going to be \$750 which he thinks is very fair for the stuff that was added on that he is completing for us. Town Clerk Houghtling stated she believes that needs a motion for Town Board approval because the board accepted a bid at a set amount. Supervisor Teal stated she wants the engineering specs required before it gets approved.

**Seniors** (Councilmember Baumli & Judy Zimmer):

No report.

**Town Assets, Buildings & Property** (Councilmembers Smith & Newton):

No report.

**ANNOUNCEMENTS:**

**OCTOBER:**

**Friday, October 12<sup>th</sup> ~ Bids for Above Ground Fuel Storage Tank Pad and Cover Project due @ Town Clerk's Office by 3:00 pm**

**Friday, October 12<sup>th</sup> ~ Bids for Pre-Engineered, Pre-Fabricated Metal Building as Shed Structure due @ Town Clerk's Office by 3:00 pm**

**Monday, October 15<sup>th</sup> ~ Special Town Board Meeting/Budget Workshop @ Town Hall @ 5:30 pm (Special – award bids for Fuel Tank & Park Shed)**

**Tuesday, October 16<sup>th</sup> ~ Special Town Board Meeting/Budget Workshop @ Town Hall @ 5:30 pm**

**Thursday, October 18<sup>th</sup> ~ Special Town Board Meeting/Budget Workshop @ Town Hall @ 6:00 pm**

**Monday, October 29<sup>th</sup> ~ Public Hearing on Proposed 2019 Contract including the dollar amount with Chatham Rescue Squad @ Town Hall @ 5:25 pm**

**Monday, October 29<sup>th</sup> ~ Special Town Board Meeting/Budget Workshop @ Town Hall @ 5:30 pm**

**NOVEMBER:**

**Thursday, November 8<sup>th</sup> ~ Deadline for Public Hearing on 2019 Preliminary Budget**

**Tuesday, November 13<sup>th</sup> ~ Regular Town Board Meeting @ Town Hall @ 7:00 pm**

**BUDGET AMENDMENT:**

**Budget Amendment #8 of 2018:**

**General Fund:**

\$1,550 from A-1990.4 (Contingency)

\$650 to A-1355.11 (Assessor: Personal Services - Clerk)

\$900 to A-1355.4 (Assessor: Contractual Expenses)

A motion was made by Supervisor Teal and seconded by Councilmember Newton to approve the above noted budget amendment.

Roll Call Vote:

Councilmember Rasmussen - Aye

Councilmember Smith - Aye

Supervisor Teal - Aye

Councilmember Newton - Aye

Councilmember Newton - Aye

**AUDIT OF BILLS:**

**General Nos. 361 through 393, in the amount of \$52,156.74;**

**Highway Nos. 107 through 119, in the amount of \$26,554.97; and  
Escrow No. E18-9, in the amount of \$475.00;  
As listed on Abstract No. 10 dated October 9, 2018.**

A motion was made by Supervisor Teal and seconded by Councilmember Newton to pay the above noted claims from their respective accounts.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

**PRIVILEGE OF THE FLOOR:**

**Patricia Laraway** stated that several meetings ago when the architect was here the board talked about the PESH project and she remembers the gentleman saying that they should also have a fence and she has not seen any bids or mention of that. Supervisor Teal stated that the entire project, including the fence is part of the bid package that is due on 10/12/18.

**Mary Young** stated that she wanted to clarify that on Monday, the 15<sup>th</sup> at 5:30pm we are going to do the LVPA budget and then we are going to set the public hearing. Supervisor Teal stated if we come to an agreement at that point we will set the public hearing. Once we come to an agreement, we will set the public hearing. We can't set the public hearing until we have a dollar amount.

**EXECUTIVE SESSION:**

Supervisor Teal made a motion to enter an executive session to discuss the medical, financial, credit or employment history of a person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any person or corporation at 8:07pm. Councilmember Rasmussen seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye
Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

Supervisor Teal made a motion to exit the executive session at 9:02pm. Councilmember Newton seconded that motion.

Roll Call Vote:

Councilmember Rasmussen -	Aye
Councilmember Smith -	Aye

Supervisor Teal -	Aye
Councilmember Newton -	Aye
Councilmember Baumli -	Aye

**ADJOURNMENT:**

A motion was made by Supervisor Teal and seconded by Councilmember Newton to adjourn the meeting at 9:03 pm.

Respectfully submitted,

Tistrya Houghtling  
New Lebanon Town Clerk