

**TOWN OF NEW LEBANON
 RESOLUTION XX, 2018
 STANDARD WORK DAY AND REPORTING RESOLUTION FOR 2018
 MAY 9, 2017**

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 Route 22, New Lebanon, New York, duly called and held on the 12th day of June 2018, the following Resolution was put forth for enactment:

Proposed by _____
 Seconded by _____

Standard Work Day and Reporting Resolution for 2018

BE IT RESOLVED, that the New Lebanon Town Board hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Not Submitted
Elected Officials						
Highway Superintendent	Jeffrey Winestock	6	1/1/2018 – 12/31/2019	No	28.11	
Town Supervisor	Colleen Teal	6	1/1/2018 – 12/31/2019	No	37.36	
Town Clerk	Tistrya Houghtling	6	1/1/2018 – 12/31/2019	No	27.54	
Town Justice	Jessica Byrne	6	1/1/2018 – 12/31/2021	No	4.39	
Tax Collector	Tamara Darcy	6	1/1/2018 – 12/31/2019	No	3.46	
Appointed Officials						
CEO/ZEO/Building Dept Administrator	Hazel Hernandez	6	1/1/2018-12/31/2018	No	39.04	
Animal Control Officer & Town Constable	Willard Powell	6	1/12018-12/31/2018	No	2.78	

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Not Submitted
Appointed Officials						
Assessor	Kimberly Cammer	6	10/1/2012-9/30/2019	No	9.89	
SYP Program Director	Michelle Bienes	6	1/1/2018-12/31/2018	No	8.0	

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Norman Rasmussen _____
Councilmember Kevin Smith, Sr. _____
Supervisor Colleen Teal _____
Councilmember Jesse Newton _____
Councilmember Mark Baumli _____

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: June 12, 2018

Tistrya Houghtling
Town Clerk
Town of New Lebanon