



## *Town of New Lebanon*

Planning Board regular meeting minutes – unapproved  
December 19, 2013

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**Present:** Ray Herrmann, Planning Board Chairman  
Chuck Geraldi, Planning Board Member  
Trina Porte, Planning Board Member  
Greg Hanna, Planning Board Member  
Mark Sheline, Planning Board Member  
Bob Smith, Planning Board Member

**Absent:** Jerry Grant, Planning Board Member

**Others Present:** Eric Wagner, Karin Brown, Daniel Brown, Jack Pandey, Kevin Ford, Tom Light,  
Joyce O'Brien, Meghan O'Brien

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Chairman Herrmann called the regular meeting of the Town of New Lebanon Planning Board to order at 7:30.

### **Minutes Review:**

Upon review of the November 20, 2013 regular meeting and public hearing minutes a motion was made and carried unanimously to accept them as submitted.

Ray Herrmann	Aye
Jerry Grant	Absent
Charles Geraldi	Aye
Greg Hanna	Aye
Trina Porte	Aye
Mark Sheline	Aye
Bob Smith	Aye

### **Case Review:**

#### **Case No.: PB-2013-051: Certified Document Security (TM# 8.-1-32)**

Request for SP/SPR for Document Storage/Shredding warehouse  
County Rt. 9 (Former MC Mold & Tool Building owned by Polacinski)

Upon the closing of the public hearing the Board conducted a short SEQR review. With no adverse impacts found a motion was made by Trina Porte; seconded by Bob Smith to issue a negative declaration. The motion carried unanimously upon the following vote:

Ray Herrmann	Aye
Jerry Grant	Absent
Charles Geraldi	Aye
Greg Hanna	Aye
Trina Porte	Aye
Mark Sheline	Aye
Bob Smith	Aye

Upon further review of the application it was noted that the County Planning Board had cancelled their monthly meeting due to inclement weather therefore no CCPB recommendations have been submitted.

A motion was made by Trina Porte; seconded by Bob Smith to approve the Special Permit/Site Plan conditioned upon no negative recommendations/comments from the CCPB or the expiration of the 30 day CCPB review period deadline (12.27.13) whichever comes first. The motion was seconded by Bob Smith and carried unanimously upon the following vote:

Ray Herrmann	Aye
Jerry Grant	Absent
Charles Geraldi	Aye
Greg Hanna	Aye
Trina Porte	Aye
Mark Sheline	Aye
Bob Smith	Aye

Adjournment:

The meeting adjourned at 8:05 pm.

Respectfully submitted,

Cissy Hernandez  
Planning/Zoning Clerk

attachments



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Mark Sheline, Planning Board Member  
Bob Smith, Planning Board Member

**Absent:** Jerry Grant, Planning Board Member

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Charles Geraldi	Aye
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Ray Herrmann	Aye
Jerry Grant	Absent
Charles Geraldi	Aye
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Upon further review of the application it was noted that the County Planning Board had cancelled their monthly meeting due to inclement weather therefore no CCPB recommendations have been submitted.

A motion was made by Trina Porte; seconded by Bob Smith to approve the Special Permit/Site Plan conditioned upon no negative recommendations/comments from the CCPB or the expiration of the 30 day CCPB review period deadline (12.27.13) whichever comes first. The motion was seconded by Bob Smith and carried unanimously upon the following vote:

Ray Herrmann	Aye
Jerry Grant	Absent
Charles Geraldi	Aye
Greg Hanna	Aye
Trina Porte	Aye
Mark Sheline	Aye
Bob Smith	Aye

Adjournment:

The meeting adjourned at 8:05 pm.

Respectfully submitted,

Cissy Hernandez  
Planning/Zoning Clerk

attachments



## *Town of New Lebanon*

Planning Board **Public Hearing** meeting minutes – unapproved  
December 19, 2013

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**Present:** Ray Herrmann, Planning Board Chairman  
Chuck Gerald, Planning Board Member  
Trina Porte, Planning Board Member  
Greg Hanna, Planning Board Member  
Mark Sheline, Planning Board Member  
Bob Smith, Planning Board Member

**Absent:** Jerry Grant, Planning Board Member

**Others Present:** Eric Wagner, Karin Brown, Daniel Brown, Jack Pandey, Kevin Ford, Tom Light,  
Joyce O'Brien, Meghan O'Brien

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**Case No.: PB-2013-051: Certified Document Security (TM# 8.-1-32)**

Request for SP/SPR for Document Storage/Shredding warehouse  
County Rt. 9 (Former MC Mold & Tool Building owned by Polacinski)

The public hearing on the above noted case was called to order at 7:37 pm.

Kevin Brown asked the applicants the amount of anticipated truck usage. Mr. Light stated that they will utilize one truck initially. Maybe in 5 years or so they may utilize up to four trucks for deliveries but have no intentions to store trucks on the property.

Karin Brown asked if there were any plans to grow the business out into the field. Mr. Light stated "No" all business is conducted within the confines of the building. Paper will be shredded and bailed and hauled off to recycle. There are no plans for outdoor storage. Ms. Brown stated she only asked because she would hate to see it look like a dump after 5 or 10 years. Mr. Light said that he has run a business in Chatham for over 20 years and they take care of people's assets; home and property. This business is a spin-off of that; taking care of their records.

Jack Pandey asked if there would be an operator hired to run the security cameras or if the system is automatic. Mr. Light said that their surveillance system is powered by remote battery and that they can monitor via the internet.

With no further questions or comments the public hearing was closed at 7:43 pm.

Respectfully submitted,

Cissy Hernandez  
Planning/Zoning Clerk



Town of New Lebanon  
 Planning Board  
**DECISION**

FOR OFFICE USE ONLY	
Application Number	2013-051
Application Received	11.13.13
Date of Public Hearing	12.18.13
Date Notice Published	11.28.13
Date of Abutter Notification	11.27.13
Date of County Referral	11.26.13
Date of Approval	12.19.13
Date Decision Filed w/Town Clerk	12.19.13

At a meeting of the Planning Board on **December 18, 2013**, the following motion was made:

I move that the Planning Board  Deny  
 Approve  
 Approve with conditions  
 (see below)

The application for  SP/SPR  
 Final Subdivision Approval  
 Other \_\_\_\_\_

Made by: **Certified Document Security, LLC**

For property located at: **4272 County Route 9**  
 Tax map no.: **8.-1-32**

Survey Map Information	
Survey Map No.	
Original Survey Date:	
County file date	<b>01.11.06</b>
Survey Map Name: <i>Lands of Michael C. Polacinski &amp; Celine Polacinski – revised 2 lot minor subdivision lands east of County Route 9</i>	

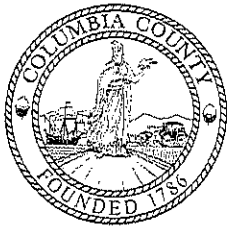
Approval of this application is subject to the following conditions:

**The Columbia County Planning Board [CCPB] meeting had been cancelled due to inclement weather [see attached] Therefore; the approval has been conditioned upon no negative recommendations/comments from the CCPB or the expiration of the 30 day CCPB review period deadline (12.27.13) whichever comes first.**

By: Cissy Hernandez Date: \_\_\_\_\_  
 (Planning Board Secretary)

RECORD OF VOTE:

		Yes	No	Abstained	Absent
Chairman:	Ray Herrmann	x			
Member:	Chuck Gerald	x			
Member:	Jerry Grant				x
Member:	Greg Hanna	x			
Member:	Trina Porte	x			
Member:	Mark Sheline	x			
Member:	Bob Smith	x			



Columbia County, New York  
**Planning Board**

18 December 2013

Mr. Ray Herrmann, Chair  
Town of New Lebanon Planning Board  
14755 Routes 22  
P.O. Box 328  
New Lebanon, NY 12125

RE: Referral #13-047 – Certified Document Security, LLC, Special Use Permit and Site Plan Review

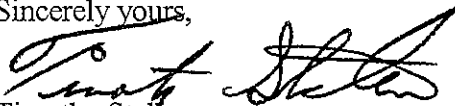
Dear Chairman Herrmann:

Pursuant to the provisions of New York State General Municipal Law (NYSGL) §239-1 and §239-m, the referral of the Certified Document Security, LLC, application for Special Use Permit and Site Plan Review was received by the Columbia County Planning Board (CCPB) on 26 November 2013 for review and recommendation. This referral was placed on the agenda for the CCPB 17 December 2013 meeting. However, because of inclement weather the CCPB meeting scheduled for 17 December 2013 was cancelled, and therefore no action was taken on this referral. It is not anticipated that another meeting of the CCPB will be held before the next regular meeting of the CCPB, scheduled for 21 January 2014.

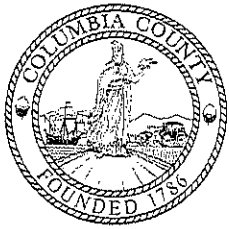
Please notify the Columbia County Planning Department if the New Lebanon Planning Board intends to re-submit this proposed action for the 21 January 2014 meeting of the CCPB.

Please contact Columbia County Planning and Economic Development at 518.828.3375 or [patrice.perry@columbiacountyny.com](mailto:patrice.perry@columbiacountyny.com) for additional information.

Sincerely yours,

  
Timothy Stalker,  
Chair

Cc: Cissy Hernandez, Clerk, Town of New Lebanon Planning Board via e-mail



Columbia County, New York  
**Planning Board**

18 December 2013

Mr. Ray Herrmann, Chair  
Town of New Lebanon Planning Board  
14755 Routes 22  
P.O. Box 328  
New Lebanon, NY 12125

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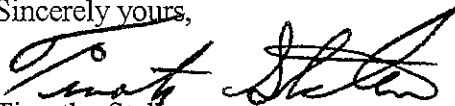
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